

Public Transportation Advisory Committee Agenda

11:45 A.M. January 23, 2024
Longview Transit Administrative Offices
908 Pacific Avenue
Longview, Texas 75602

- I. **Call to Order**

- II. **Welcome, Approval of Meeting Minutes, Public Comment- Michelle Heflin , chair**
 - a. **Welcome**
 - b. **Approval of July 25, 2023 Meeting Minutes**
 - c. **Approval of September 26, 2023 Meeting Minutes**
 - d. **Public Comment**

- III. **Discussion and Related Action: Transit Overview- Scott Lewis, General Manager**
 - a. **Fixed Route Mobile Ticketing Update**
 - b. **Paratransit Scheduling Software & Database Update**
 - c. **Jucys Bus Shelter Update**
 - d. **TxDOT Transit Training at Maude Cobb**
 - e. **Triennial Review**

- IV. **Discussion and Related Action: Operations- Tequita Dudley, Director of Operations**
 - a. **Reports: Ridership & Safe Ride Home Report**
 - b. **OSHA Inspection**
 - c. **Certified ADA Paratransit Manager (CAPM)**
 - d. **Outreach Events (past & future)- Touch a Truck (Oct 7), REACH Conference (Oct 4 & 5), Christmas Parade (Dec 7), Toys For Tots (Dec 4-8), MLK Celebration (Jan 13), Homeless Resource Day (Jan 25)**
 - e. **20 Year Employee Retirement- Clinton Williams**

- V. **Discussion and Related Action: Maintenance- Finney Alvarez, Director of Maintenance**
 - a. **Preventative Maintenance & Safety Report**

- VI. **Discussion: Other**

- VII. **Agenda Items for the March 26, 2024 Meeting**

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN A CLOSED MEETING WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551. THE PUBLIC TRANSIT ADVISORY COMMITTEE RESERVES THE RIGHT TO ADJOURN INTO A CLOSED MEETING OR EXECUTIVE SESSION AS ACCORDANCE WITH THE TEXAS AUTHORIZED BY TEX.GOV'T. CODE, SECTIONS 551.001, ET SEQ. (THE TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA IN OPEN MEETINGS ACT, INCLUDING, WITHOUT LIMITATION SECTIONS 551.071,551.088 OF THE TEXAS OPEN MEETINGS ACT.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Longview Transit Management at 903-753-2287 at least two days before this meeting so that appropriate arrangements can be made. Para ayuda en español, por favor llame al 903-753-2287.