



## MINUTES

Of A

### REGULAR COUNCIL MEETING

February 23, 2023

The City Council of the City of Longview, Texas, met in a Regular Session, February 23, 2023, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack  
Tem Carpenter  
Nona Snoddy  
Wray Wade (via videoconference)  
Kristen Ishihara  
Michelle Gamboa  
Steven Pirtle

Staff members present were:

Rolin McPhee, City Manager  
Angie Shepard, City Secretary  
Jim Finley, City Attorney  
Michael Shirley, Director of Development Services  
Dwayne Archer, Director of Public Works  
Laura Hill, Director of Grant Services  
Scott Caron, Director of Parks and Recreation  
Mary Ann Hagenbucherr, Assistant City Manager  
J.P. Steelman, Fire Chief  
Anthony Boone, Acting Police Chief  
Josh Gamble, Director of Information Technology

I. **Call to Order** –Mayor Mack called the meeting to order at 5:30 pm.

- II. **Invocation** - The prayer and pledge tonight will be led by Willie Marshall, Utilities Services Manager. Willie is retiring this month after 34.5 years with the City of Longview. During that time, he has given helpful service to thousands of water customers, brought leadership to the department, volunteered with many special efforts, and done it all with a positive and professional attitude. Willie has also served as the pastor of the Harrison Street Church of Christ for more than 25 years, and he has led the prayer and pledge at City Council meetings countless times. That's because whenever the person who was originally scheduled to lead the prayer and pledge had to cancel on us at the last minute, we would call Willie and he has always been willing to step up. Well tonight, we turned the tables. We cancelled the other person originally scheduled for tonight on purpose, because we wanted to have Willie lead us one more time before he retires.
- III. **Pledge of Allegiance** – Willie Marshall
- IV. **Presentation - Parks Master Plan Update** – Scott Caron, Director of Parks and Recreation gave an update on the Parks Master Plan. The plan will establish goals, assess existing conditions, develop and implement public engagement and provide an action plan. Our current schedule is to have group meetings in March and April as well as individual meeting. The plan will be presented to our Parks Board in March and we will also hold a community workshop. In April there will be a survey and the draft plan will be available in August or September. It's schedule to go before our Park Board for adoption in October and bring before City Council in November.
- V. **Citizen Comment** - There were no citizens in the audience asking to comment.
- VI. **Public Safety Update**
  - A. **Police** – Chief Anthony Boone gave the January stats for public safety. Priority 1 calls for service had an average response time of 3 minutes and 34 seconds. There were 5,341 calls for service, 2,330 traffic stops, 39 DWI cases and 209 crashes.  
On February 13<sup>th</sup> we promoted Kerry Higginbotham to Lieutenant and Brandon Heath and Konrad Roberts to Sergeant. On the 17<sup>th</sup> we commissioned eight new officers. Levi Pelham, Noah Pirtle, Jason Sario, Leo Bara, Jacob Rhodes, Luke Kienta, Matthew Chung and Austin Meadows.  
This month we also had Advance Law Enforcement Rapid Response Training (ALERRT) and Longview PD bring Active Shooter Training to East Texas.  
On March 7 the PD will host CARFIT, helping mature drivers find their safest fit. This will be at Green Street Recreation from 1-4pm.

- B. Fire – Chief JP Steelman –** We had approximately 29 Longview fire Department paramedics in the process of completing advanced, pre-hospital training to renew certificates in the following areas: Advanced Medic Life Support, Advanced Cardiac Life Support, International Trauma Life Support, Pediatric Advances Life Support and Basic Life Support. This past weekend Wildland Firefighters from the Longview FD trained alongside 40 plus of their peers from several different jurisdictions from across the State at the Mill Creek Complex in Wood County for some excellent live, hands-on Wildland Fire Training. We have another free Stop the Bleed class coming up March 13 at the Fire Training Center at 411 American Legion Blvd. Coming soon will be have a Railroad Tank Car Safety Specialist course here in Longview. We are fortunate to be one of only a handful of agencies in the nation where both emergency and contracted first-responders can receive this very specialized level of Haz-Mat training.

## **VII. Consent Agenda**

- A. Consider a Resolution authorizing the City Manager or the City Manager’s designee to apply for, accept and expend grant funds in the amount of \$500.00 from the Jeanette and Jim Larson Grant for FY 2023-2024 to provide funding for additional mystery-themed books –**

Jennifer Eldridge, Library Manager was present and requested the Council to consider the approval of a Resolution authorizing the library to apply and accept the Jeanette and Jim Larson Grant for \$500 for FY23-24. The funds would provide the library with the necessary funds to concentrate on adding up to 20 additional books in the mystery section of the library.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER’S DESIGNEE TO APPLY FOR, ACCEPT AND EXPEND GRANT FUNDS IN THE AMOUNT OF \$500.00 FROM THE JEANETTE AND JIM LARSON GRANT FOR FY 2023-2024 TO PROVIDE FUNDING FOR ADDITIONAL MYSTERY-THEMED BOOKS; PROVIDING FOR COMPLIANCE WITH PROGRAM RULES OF THE JEANETTE AND JIM LARSON GRANT; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT;**

**MAKING OTHER FINDINGS AND PROVISIONS  
RELATED TO THE SUBJECT; AND DECLARING AN  
EFFECTIVE DATE.**

Such Resolution No. 6110 appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution authorizing the City Manager or the City Manager's designee to apply for, accept and expend grant funds in the amount of \$2,500.00 from the ALA Peggy Barber Tribute Grant for FY 2023-2024 to provide funding for expanding job readiness programs and classes for library patrons –**

Jennifer Eldridge, Library Manager was present and requested the Council to consider the approval of a Resolution authorizing the Library to apply for the Peggy Barber Tribute Grant for FY 23-24. This grant will provide up to \$2,500.00 towards supporting meaningful programs in library that will improve the classes and programs intended for unemployed patrons.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO APPLY FOR, ACCEPT AND EXPEND GRANT FUNDS IN THE AMOUNT OF \$2,500.00 FROM THE ALA PEGGY BARBER TRIBUTE GRANT FOR FY 2023-2024 TO PROVIDE FUNDING FOR EXPANDING JOB READINESS PROGRAMS AND CLASSES FOR LIBRARY PATRONS; PROVIDING FOR COMPLIANCE WITH PROGRAM RULES OF THE ALA PEGGY BARBER TRIBUTE GRANT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6111 appears in the Resolution and Ordinance records of the City of Longview.

**C. Consider a Resolution authorizing an agreement between the City of Longview and Harrison County accepting funds in the amount of \$5,000 from Harrison County for the Longview Public Library for fiscal year 2022-2023 to provide library services to the citizens of Harrison County, including the purchase of books for the library –**

Jennifer Eldridge, Library Manager was present and requested the Council to consider the approval of a Resolution authorizing the Library to renew its annual contract coming up for renewal in February 2023, with Harrison County, for receipt of \$5,000 in supplemental funds for FY22-23.

The sum for this fiscal year is at the same amount funded for last fiscal year 2021-2022 and the year before 2020-2021. Funds from Harrison County roughly represents \$1.00 per 1 patron we have registered from Harrison County. This year's funding will be utilized solely for the purchase of books.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE, FINALIZE AND EXECUTE AN AGREEMENT BETWEEN THE CITY OF LONGVIEW AND HARRISON COUNTY ACCEPTING SUPPLEMENTAL FUNDS FOR LIBRARY SERVICES AND MATERIALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6112 appears in the Resolution and Ordinance records of the City of Longview.

**D. Consider a Resolution awarding a contract to and authorizing the City Manager or the City Manager's designee to execute any necessary documents with J&K Cleaning Services for janitorial services for the Longview Public Library –**

Jennifer Eldridge, Library Manager was present and requested the Council to consider the approval of a Resolution authorizing the Longview Public Library to enter into a contract for janitorial services. The Library has up to 3,000 citizens per month. Quality janitorial services are a necessity for this type of facility.

The City issued request for proposals (RFP) and the solicitation was advertised in the Longview News Journal as required by law and posted on the city website. On 01/20/2023, four proposals were received and open.

The proposals submitted were as follows:  
Service Master Professional Building Maintenance--Tyler, TX  
J&K Cleaning Services--Longview, TX  
Ambassador Services, LLC. --Houston, TX  
WCD Enterprises, LLC.--Fort Worth, TX

The proposals were evaluated on the following criteria:  
30% Work Plan  
30% Experience/Qualifications/References  
25% Cost of Service  
15% Responsiveness to complying w/RFP requirements

An evaluation committee scored the proposals based on work plan, experience, and responsiveness. A separate cost evaluation was conducted by the Purchasing department. After all criteria was considered, the committee scored J&K Cleaning Services the highest and was deemed the company offering the best value for janitorial services for the City of Longview Public Library. The annual estimated cost is \$41,277.60 with a \$50.00 hourly "on call" rate.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROPOSAL OF J&K CLEANING SERVICES OF LONGVIEW, TEXAS, FOR JANITORIAL SERVICES FOR THE LONGVIEW PUBLIC LIBRARY; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE, FINALIZE AND EXECUTE A CONTRACT WITH J&K CLEANING SERVICES OF LONGVIEW, TEXAS, TO PROVIDE SAID JANITORIAL SERVICES FOR THE LIBRARY; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT IN ANY FUTURE BUDGET YEAR SHALL NOT EXCEED FUNDS BUDGETED FOR SAME IN SAID BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE**

**PURCHASING REQUIREMENTS IN SOLICITING AND ACCEPTING SAID PROPOSAL; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6113 appears in the Resolution and Ordinance records of the City of Longview.

- E. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute a Memorandum of Understanding between the U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives and the City of Longview relating to the Deep East Texas Regional Violent Crime Task Force –**

Anthony Boone, Police Chief was present and requested the Council to consider the approval of a Resolution authorizing an MOU between the City of Longview Police Department and the U.S. Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives as it relates to the Deep East Texas Regional Violent Crime Task Force ("Task Force").

The MOU will allow certain Longview Police Department officers to assist the Task Force with firearm trafficking and violent crime investigations, gathering and reporting intelligence data relating to trafficking of firearms, and conduct undercover operations where appropriate.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF LONGVIEW, TEXAS, AND THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES (ATF), RELATING TO THE DEEP EAST TEXAS REGIONAL VIOLENT CRIME TASK FORCE; PROVIDING THAT SAID MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LONGVIEW AND THE ATF MUST BE IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; FINDING THAT THE MEETING AT**

**WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6114 appears in the Resolution and Ordinance records of the City of Longview.

- F. Consider a Resolution authorizing the City Manager or the City Manager's designee to execute any necessary documents for the payment to D&D Construction, Longview, Texas, for labor, equipment and materials for the emergency repair of a sink hole on the High Street Bridge for an amount not to exceed \$63,235.00 –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of a Resolution authorizing a payment in the amount of \$63,235.00 and allows the City Manager or his designee to execute necessary documents with D & D Construction of Longview, for the repair of the above referenced project.

The City had an unforeseen sinkhole form on the High Street Bridge that was unsafe for the traveling public. City crews detoured traffic around the bridge. We acquired bids to repair the issue. We received a low bid of \$35,000 for repair.

Once the sinkhole was excavated we found a conflict between the utilities and the sanitary storm drain which caused the sinkhole and had to construct a concrete box to repair the conflict between the utilities. The construction cost increased do to the extent of the repair.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING PAYMENT IN THE AMOUNT OF \$63,235.00 FOR THE EMERGENCY REPAIR OF A SINKHOLE ON THE HIGH STREET BRIDGE; AUTHORIZING AND RATIFYING THE EXECUTION OF ALL DOCUMENTS INCIDENT TO SAID EMERGENCY PURCHASE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND**



**PROVISIONS RELATED TO THE SUBJECT; AND  
DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6115 appears in the Resolution and Ordinance records of the City of Longview.

- G. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to negotiate, finalize and execute a second amendment to the raw water contract between the City of Longview and Eastman Chemical Company to increase the maximum annual raw water supply quantity from 5,920 acre-feet to 7,000 acre-feet –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of a Resolution allowing an Amendment No. 2 with Eastman Chemical Company. This amendment will increase the maximum annual raw water supply quantity from 5,920 acre-feet to 7,000 acre-feet. The City has the consent to purchase up to 20,000 acre-feet of raw water per year from the Lake Fork Reservoir for delivery to the City at the Lake Fork Reservoir Spillway. Additionally, the City has consent of the Sabine River Authority to sell for industrial purposes up to 8,500 acre-feet of raw water per year from the 20,000 acre-feet mentioned above.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE, FINALIZE AND EXECUTE A SECOND AMENDMENT TO THE CONTRACT BY AND BETWEEN THE CITY OF LONGVIEW AND EASTMAN CHEMICAL COMPANY FOR THE SUPPLY OF RAW WATER TO SAID COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6116 appears in the Resolution and Ordinance records of the City of Longview.

**H. Consider a Resolution authorizing the City Manager or the City Manager's designee to negotiate, finalize, and execute a cooperative purchasing agreement with the City of Denton –**

J.P. Steelman, Fire Chief was present and requested the Council to consider the approval of a Resolution authorizing the City of Longview to enter into a cooperative purchasing agreement with the City of Denton, TX.

The agreement would let the City of Longview and the City of Denton share competitively bid contracts for various goods and services. Partnering with other governmental entities can allow for more buying power and better pricing. Use of this cooperative purchasing contract satisfies the competitive bidding laws.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE, FINALIZE, AND EXECUTE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF LONGVIEW AND THE CITY OF DENTON PROVIDING FOR COOPERATIVE PURCHASING; CONDITIONING SAID AUTHORIZATION ON THE RECEIPT OF ALL RELEVANT DOCUMENTS IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6117 appears in the Resolution and Ordinance records of the City of Longview.

**I. Consider a Resolution authorizing the City Manager or the City Manager's designee to negotiate, finalize and execute any documents necessary for the purchase of Ambulance Supplemental Payment Program Services for the EMS Section of the Fire Department via the City's cooperative purchasing agreement with the City of Denton –**

J.P. Steelman, Fire Chief was present and requested the Council to consider the approval of a Resolution to allow the City of Longview to enter into a contract for Ambulance Supplemental Payment Program services.

The Ambulance Supplemental Payment Program is a State of Texas program allowing for collection of additional monies from the State of Texas for medical and indigent care and transport.

The City of Denton competitively bid a contract for Ambulance Supplemental Payment Program Services. The solicitation was awarded to Change Healthcare. The Longview Fire Department wishes to utilize this contract.

The City of Longview will be paying the service provider a service fee equal to 4.0% of the supplemental payments recovered by the service provider on behalf of the City of Longview.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF AMBULANCE SUPPLEMENTAL PAYMENT PROGRAM SERVICES VIA THE CITY'S COOPERATIVE PURCHASING AGREEMENT WITH THE CITY OF DENTON; AUTHORIZING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED, TO NEGOTIATE, FINALIZE AND EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM COMPETITIVE PURCHASING REQUIREMENTS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6118 appears in the Resolution and Ordinance records of the City of Longview.

**J. Consider a Resolution authorizing the City of Longview to apply for, accept, and expend grant funds in an amount not to exceed \$1,000,000 from Bloomberg Philanthropies Public Art Challenge to create public art projects that address important civic issues, celebrate creativity and urban identity –**

Laura Hill, Director of Grant and Human Services was present and requested the Council to consider the approval of a Resolution authorizing the City of Longview to apply and expend grant fund from Bloomberg Philanthropies Public Arts Challenge. The City of Longview, Grant and Human Services Department will be administratively responsible for submitting the application and administering the funding / project on behalf of the City of Longview's Cultural Arts Office if the grant is approved. No City Funds will be required, there is not a cash matching fund requirement.

The purpose of this announcement is to invite U.S. cities with 30,000 residents or more to apply for up to \$1,000,000 in funding to create temporary public art projects that address important civic issues. Submissions for dynamic works of art across all disciplines will be considered, and proposed projects will be evaluated on their ability to generate public-private collaborations, celebrate creativity and urban identity, and strengthen local economies. Projects would include multiple installations over 24 months.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY OF LONGVIEW TO APPLY FOR, ACCEPT AND EXPEND GRANT FUNDS IN AN AMOUNT NOT TO EXCEED \$1,000,000.00 FROM BLOOMBERG PHILANTHROPIES PUBLIC ART CHALLENGE; AUTHORIZING THE TIMELY SUBMITTAL OF SAID APPLICATION; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING FOR, SECURING AND EXPENDING SAID GRANT; PROVIDING FOR COMPLIANCE WITH PROGRAM RULES OF BLOOMBERG PHILANTHROPIES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6119 appears in the Resolution and Ordinance records of the City of Longview.

MOTION: Council Member Pirtle made a motion to approve the consent agenda.

SECOND: Council Member Carpenter seconded the motion.

VOTE: The motion carried unanimously (7, 0).

### **VIII. Action Item**

**Consider a Resolution authorizing an agreement between the City of Longview and the Longview Arboretum and Nature Center, Inc., relating to the operation and maintenance of the Longview Arboretum and Nature Center –**

Scott Caron, Director of Parks and Recreation was present and requested the Council to consider the approval of a Resolution authorizing an agreement between the City of Longview and the Longview Arboretum. City Council approved Resolution 5295 on February 22, 2018 authorizing a Memorandum of Understanding (MOU) between the City of Longview and the Longview Arboretum and Nature Center (LANC) relating to the operation and maintenance of the Longview Arboretum that expires in 2023. The Arboretum opened in November 2019. With the current agreement expiring and better understanding of the facility operations and commitment, City staff and LANC officers have jointly developed a new MOU for consideration.

MOTION: Council Member Snoddy made a motion the following Resolution be approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LONGVIEW AND THE LONGVIEW ARBORETUM AND NATURE CENTER, INC., RELATING TO THE OPERATION AND MAINTENANCE OF THE LONGVIEW ARBORETUM AND NATURE CENTER; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

SECOND: Council Member Gamboa seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 6120 and appears in the Resolution and Ordinance records of the City of Longview.

**IX. Items of Community Interest**

**X. Executive Session**

**Personnel Matters – Under Texas Government Code Section 551.074**

**Consider, discuss, and deliberate the appointment, duties and succession plan for the office of City Attorney.**

City Council did not reconvene in a public session for action on the above items discussed in the closed meeting or executive session.

**XI. Adjourn**

The meeting was adjourned at 6:37 p.m.

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Angie Shepard  
City Secretary

