



MINUTES

Of A

REGULAR COUNCIL MEETING

February 27, 2020

The City Council of the City of Longview, Texas, met in a Regular Session, February 27, 2020, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack
Ed Moore
Nona Snoddy
Wray Wade
Kristen Ishihara
David Wright
Steven Pirtle

Staff members present were:

Keith Bonds, City Manager
Angie Shepard, City Secretary
Jim Finley, City Attorney
Michael Shirley, Director of Development Services
Rolin McPhee, Director of Public Works
Laura Hill, Director of Community Services
Scott Caron, Director of Parks and Recreation
Angela Coen, Director of Financial Services
Mary Ann Miller, Director of Administration
J.P. Steelman, Fire Chief
Mike Bishop, Police Chief
Justin Cure, Director of Information Technology

I. Call to Order – Mayor Andy Mack called the meeting to order.

II. Invocation – The invocation was led by Caitlyn Fabre and Shaina Stephenson. Caitlyn and Shaina are both freshman in high school and Senior level Girl Scouts. Shaina attends Longview High School and she is doing college dual credit and is very active in her church. Caitlyn is homeschooled and is the Vice President for her homeschool Anchor Club. Both girls have earned over 10 badges this year alone.

III. Pledge of Allegiance – Led by Caitlyn Fabre and Shaina Stephenson.

IV. Employee Recognition - Coalition for Drug Free Youth

Tonight we are recognizing the successful, multi-departmental partnership that supports the mission of our Coalition for Drug-Free Youth.

In 2015, Partners in Prevention partnered with the Longview Police Department to place a Prescription Drug Drop Box in the Police Department lobby. While the critical aim is to collect unwanted opioids, any unwanted medications are acceptable. This proactive approach to preventing drug overdose deaths is enhanced by our Coalition being involved in the National Campaign called Lock Your Meds. Since the inception of the Drug Drop Box, 4,298 pounds of medications have been properly disposed of...this is more than 2 tons!

In 2018, the collaboration grew to include the Longview Fire Department. A syringe drop box is installed in the lobby of our Fire Administration Building AND Deterra Pouches are available to the public. Deterra Pouches allow for safe, at-home medication disposal. To date, 40 pounds of syringes have been collected and 2500 Deterra Pouches have been distributed.

These initiatives have the greatly added benefits of keeping these items out of our water supply and our landfill.

The drop boxes and disposal pouches have been purchased with grant funds and the service is provided free of charge to Longview citizens.

Would Whitney Pierce and Holly Fuller with Partners in Prevention, Misty Ryan and Maira Villela with the Longview Police Department, and Wes Teague with the Longview Fire Department please come forward?

V. Community Recognition – Brad Tidwell with VeraBank is the community recognition for February 27th.

VI. Citizen Comment – There were no citizen requesting to make comments.

VII. Presentation Items

- A.** Presentation of a Proclamation designating February 27, 2020 as Teen Dating Violence Awareness Day – Dr. Andy Mack, Mayor.
- B.** Presentation by Dr. Wayne Guidry, Superintendent of Spring Hill I.S.D. to the City of Longview for the Sesquicentennial Time Capsule.

VIII. Public Safety Update

A. Police – Chief Bishop

We had three to graduate from the police academy, Jaylin Thornton, Blake Dickerson (Class Valedictorian), and Kyle Tucker. These men were all commissioned to the force this week.

Congratulation to Officer Kristie Brian on her retirement. Officer Brian's serviced the City of Longview for 16 years.

Another retirement, K-9 Bejarus. Service dates were from May 20, 2013 to February 11, 2020.

Citizen Police Academy starts March 17. If you would like to sign up, please call 903.237.1199 or got to LongviewTexas.gov/CPA

Fire Chief Steelman and I are both be promoting our Smart 911 system. This is our city emergency notification system. To continue to receive alerts, you must register for the new system.

B. Fire – Chief Steelman

The Fire Department has a new EMS Operation Officer, congratulation to Firefighter/Medic Wes Teague on his new appointment.

We are continuing with our Stop-the-Bleed training. We appreciate Girl Scout Troop #6716 for taking the time to train with us on the importance of stop the bleed.

We have new fire apprentice training and would like to thank Holiday Inn Express and Suites (South) and Green Tree Inn and Suites for allowing our training sections to utilize your facilities for some new firefighter orientation training.

We had an emergency management lecture with some nursing students. Again, thank you Ms. Ballard for allowing your year -2 UT nursing student class to visit our EOC for some great discussion.

As Chief Bishop mentioned, please sign yourself up for our Smart 911 system.

IX. Consent Agenda

- A. Consider a Resolution to apply for and accept a state grant award from the Office of the Governor, Criminal Justice Division, Juvenile Services, in an amount not to exceed \$35,000 to be used to support the Partners in Prevention Mentoring Program.**

Holly Fuller, Partners in Prevention Manage was present and requested the Council to consider the approval of a Resolution to apply for and accept a state grant to support programs that prevent violence in and around schools and to improve the juvenile justice system and develop effective education, training, prevention, diversion, treatment and rehabilitation programs in the area of juvenile delinquency. Mentoring is a proven strategy to deter juvenile crimes. Partners in Prevention will submit an application for funding to support the Mentoring Program.

The grant amount is not to exceed \$35,000 and requires no matching funds from the city.

Partners in Prevention Mentoring Program will utilize the funds for program supplies, mentor/mentee activities, and contractual personnel, as required by the grant.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF A GRANT FROM THE OFFICE OF THE GOVERNOR, THE CRIMINAL JUSTICE DIVISION, JUVENILE SERVICES, TO SUPPORT THE PARTNERS IN PREVENTION MENTORING PROGRAM

INVOLVING JUVENILE JUSTICE AND DELINQUENCY PREVENTION DURING THE STATE FISCAL YEAR 2021 GRANT CYCLE IN AN AMOUNT NOT TO EXCEED \$35,000.00; AUTHORIZING THE TIMELY SUBMITTAL OF SAID APPLICATION; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING FOR AND SECURING SAID GRANT; PROVIDING FOR RETURN OF FUNDS FOR MISUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5610 appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution authorizing, and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of G Suite license renewals through the City's participation in the State of Texas Department of Information Resources (DIR) cooperative purchasing agreement.**

Justin Cure, Director of Information Services was present and requested the Council to consider the approval of a Resolution adopting and allowing for the purchase of G Suite license renewals through the City's participation in the State of Texas Department of Information Services (DIR) cooperative purchasing program. July 12, 2012 the Information Technology Division obtained permission to purchase Google Apps for Government. Since then, the name has changed to G Suite. In order to continue utilizing G Suite, annual licensing subscription renewals are required. The license renewals are available through State of Texas DIR. Contract through DIR have been properly bid as per state law. The Information Services Department has budgeted \$96,196 for G Suite license renewals.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE CITY MANAGER, THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS

NECESSARY FOR G SUITE LICENSE RENEWALS THROUGH THE CITY'S PARTICIPATION IN THE STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) COOPERATIVE PURCHASING PROGRAM; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE SATISFIES STATE COMPETITIVE PURCHASING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5611 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution authorizing the purchase of two transit buses for Longview Transit through the City's participation in the State of Oklahoma cooperative purchasing agreement for an amount not to exceed \$267,408.00 and authorizing and directing the City Manager, City Manager's designee and/or other official(s) of the City as shall be required to execute any documents necessary for said purchase –**

Scott Lewis, Longview Transit General Manager was present and requested the Council to consider the approval of a Resolution adopting the purchase of two (2) transit buses for Longview Transit. The buses will be purchased using the City's participation in the State of Oklahoma Cooperative Purchasing Program. These buses will replace two buses that have exceeded their useful life. State of Oklahoma issued a bid and awarded a contract for transit buses. The bid and subsequent award complies with State of Texas competitive bidding laws.

80% of the funding is provided by the Federal Transit Administration (FTA) and 20% of the funding will be provided by City of Longview budgeted funds. The total amount of the purchase will not exceed \$267,408.00 for both buses.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF TWO TRANSIT BUSES FOR LONGVIEW TRANSIT

THROUGH THE CITY'S PARTICIPATION IN THE STATE OF OKLAHOMA COOPERATIVE PURCHASING AGREEMENT FOR AN AMOUNT NOT TO EXCEED \$267,408.00; AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE SATISFIES STATE COMPETITIVE PURCHASING REQUIREMENTS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5612 appears in the Resolution and Ordinance records of the City of Longview.

D. Acceptance of the December 31, 2019 Investment Report

Angela Coen, Director of Finance was present and requested the Council to consider the approval of the quarterly investment report. The Investment Report for the quarter ending December 31, 2019 is presented as required by the Public Funds Investment Act.

The City's investments for the quarter were in compliance with the City's investment Policy and the Public Funds Investment Act. The City had investments in Texpool, Cutwater Texas Class Investment Pool, Nexbank Money Market and Certificate of Deposits.

Quarter Ending December, 31, 2019

Texpool	\$ 7,549,133	
Ending Yield	1.62%	
Weighted Average Maturity		1 Days
Interest Earned	\$39,221	
Texas Class	\$291,632	
Ending Yield	1.88%	
Weighted Average Maturity		1 Days
Interest Earned	\$1,640	

Certificate of Deposits \$62,637,459

Ending Yields

12 Months 2.15%
12 Months 1.70%
12 Months 2.07%
12 Months 2.64%
15 Months 2.72%
15 Months 2.65%
18 Months 2.73%
18 Months 2.68%
21 Months 2.08%
21 Months 2.78%
21 Months 2.70%
24 Months 2.13%
24 Months 2.96%
24 Months 2.72%
24 Months 2.06%
24 Months 2.25%

Interest Earned \$401,081

NEXBANK Money Market Account

Ending Yield 1.82%

BTH Money Market Account

Ending Yield 1.90%

Texpool is a local government investment pool. The primary objectives of the pool are to preserve capital and protect principal, maintain sufficient liquidity, provide safety of funds and investments, diversify to avoid unreasonable or avoidable risks, and maximize the return on the pool. The pool seeks to maintain a \$1.00 value per share as required by the Texas Public Funds Investment Act. Texpool investments consist exclusively of U.S. Government securities, repurchase agreements collateralized by U.S. Government securities, and AAA-rated no-load money market mutual funds. Texpool is rated AAAM by Standard & Poor's, the highest rating a local government investment pool can achieve. The weighted average maturity of the portfolio is limited to 60 days calculated using the reset date for variable rate notes ("VRNs") and 90 days or fewer using the final maturity date for VRNs, with the maximum maturity for any individual security in the portfolio not exceeding 397 days for fixed rate securities and 24 months for VRNs.

Through our depository bank, BTH, City funds are in an interest bearing account, with pledged securities for collateral. Per the depository contract, interest is an earnings credit rate at the fed funds rate, adjusted the first business day each month with a floor of 0.50%.

- E. Consider a Resolution authorizing the City Manager or his designee to submit an application for funding through the Office of the Governors' (OOG) Homeland Security Grant Division (HSGD) for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments**

J.P. Steelman, Fire Chief was present and requested the Council to consider the approval of a Resolution to allow the Fire Department to apply for , receive and expend 100% grant funding (with no match) from the State Homeland Security Program funding in an amount not to exceed \$72,500.00. This funding will be used to purchase (1) MX-908 All-Hazard Threat Detection instrument to be used by the department's Hazardous Materials Team.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT AN APPLICATION FOR FUNDING THROUGH THE OFFICE OF THE GOVERNORS' (OOG) HOMELAND SECURITY GRANT DIVISION (HSGD) FOR GRANT FUNDING THROUGH THE STATE HOMELAND SECURITY PROGRAM (SHSP), AS MANAGED BY THE EAST TEXAS COUNCIL OF GOVERNMENTS.

Such Resolution No. 5613 appears in the Resolution and Ordinance records of the City of Longview.

- F. Consider a Resolution authorizing the City Manager or his designee to renew a consignment agreement with Texas Task Force-1 for the purpose of obtaining a swiftwater rescue boat, trailer and accessory equipment for the Fire Department for the purpose of emergency response.**

J.P. Steelman, Fire Chief was present and requested the Council to consider the approval of a Resolution adopting, approving and authorizing the Longview Fire Department to renew a bailment agreement with Texas Task Force-1 for the award of one (1) Zodiac 420 Swiftwater Rescue Boat, Trailer and accompanying equipment. The boat, if awarded, would be utilized to enhance the capabilities of the Longview Fire Department in responding effectively to flooding and swiftwater emergencies whether they occur in the City, County, Region, or State.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO RENEW AN AGREEMENT WITH TEXAS TASK FORCE 1 FOR A WATER RESCUE BOAT CONSIGNMENT; CONDITIONING SAID AUTHORIZATION ON THE RECEIPT OF ALL NECESSARY DOCUMENTS IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5614 appears in the Resolution and Ordinance records of the City of Longview.

MOTION: Council Member Ishihara made a motion to approve the consent agenda.

SECOND: Council Member Moore seconded the motion.

VOTE: The motion carried unanimously (7, 0).

X. Election Item

Consider an Ordinance canceling the Election to fill the expired term for City Council District 4 and declaring elected to office the unopposed candidate for a term expiring in May, 2023.

Angie Shepard, City Secretary was present and had certified that Kristen Ishihara is an unopposed candidate for City Council District 4. Request for approval of Ordinance confirming she is unopposed and declaring Kristen Ishihara elected as Council member for District 4 until May, 2023 and declaring the General Election for District 4 canceled.

MOTION: Council Member Ishihara made a motion the following Ordinance be approved:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CONFIRMING THE CERTIFICATION OF KRISTEN ISHIHARA AS AN UNOPPOSED CANDIDATE FOR ELECTION AS CITY COUNCIL MEMBER FOR CITY COUNCIL VOTING DISTRICT NO. 4 FOR THE MAY 2, 2020, GENERAL ELECTION; DECLARING KRISTEN ISHIHARA ELECTED AS CITY COUNCIL MEMBER FOR CITY COUNCIL VOTING DISTRICT NO. 4; DECLARING THE GENERAL ELECTION FOR CITY COUNCIL VOTING DISTRICT NO. 4 CANCELED; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Snoddy seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 4257 and appears in the Resolution and Ordinance records of the City of Longview.

XI. Action Items

- A Consider a Resolution adopting and reconfirming tax abatement guidelines and criteria. THIS ITEM REQUIRES A PUBLIC HEARING.**

Robert Ray, Assistant City Attorney was present and requested the Council to consider the approval of a Resolution adopting the renewal of Tax Abatement guidelines. In order to enter into tax abatement agreements, the city must officially adopt its own tax abatement guidelines and criteria. Under Texas law, those guidelines and criteria automatically expire after two years.

It has been two years since the city previously approved tax abatement guidelines and criteria. Accordingly, the proposed resolution would re-adopt the city's current tax abatement guidelines and criteria for another two years so that the city can continue offering tax abatements as an economic development incentive.

The public hearing was declared open.

There were no citizens in the audience to speak on this matter.

The public hearing was declared closed.

MOTION: Council Member Moore made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ADOPTING AND RECONFIRMING TAX ABATEMENT GUIDELINES AND CRITERIA; PROVIDING FOR AMENDMENT, REPEAL AND EXPIRATION OF SAID GUIDELINES AND CRITERIA AS REQUIRED BY TEXAS LAW; MAKING AND RECONFIRMING THE CITY'S ELECTION TO PARTICIPATE IN TAX ABATEMENT; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 5615 and appears in the Resolution and Ordinance records of the City of Longview.

- B Consider a Resolution authorizing city staff to acquire the fee simple title to certain property described as LT 36A, NCB 223, Longview Hamilton McNutt Survey A- 129, designated as parcel 2019-P-028, by eminent domain as is required to complete the construction of the new Longview Police Department.**

Rolin McPhee, Director of Public Works was present and requested the Council to consider the approval of a Resolution adopting and authorizing city staff to acquire the fee simple title to certain property described as LT 36A, NCB 223, Longview Hamilton McNutt Survey A-129, designated as parcel 2019-P-028 through eminent domain as is required to complete the construction of the new Longview Police Department.

Mr. McPhee: I'd like to ask that you make and approve the following motion:

“I move that the City of Longview authorize the use of the power of eminent domain to acquire the fee simple title to a certain property in the Hamilton McNutt Survey, A-129, City of Longview, Gregg County, Texas, said property consisting of approximately 0.10 acres (parcel 2019-P-028), the same also being known as all of Lot 36A, NCB 223, Longview McNutt Acreage, said parcel being all of that certain tract conveyed to Emmanuel Lilly by an instrument recorded under Gregg County Clerk’s file number 201020951, Official Public Records of Gregg County Texas; said parcel being more particularly described in Attachment A of the resolution before you tonight, for the purpose of constructing the new Police Department.”

MOTION: Council Member Snoddy made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, DETERMINING A PUBLIC NECESSITY TO ACQUIRE FEE SIMPLE TITLE TO CERTAIN PROPERTY ALONG PEARL ST, CITY OF LONGVIEW, GREGG COUNTY, TEXAS, SAID PROPERTY WITH A PARCEL OF LAND CONSISTING OF APPROXIMATELY 0.10 ACRES DESCRIBED AS LT 36A, NCB 223, LONGVIEW HAMILTON MCNUTT SURVEY, A-129, DESIGNATED AS PARCEL 2019-P-028 THROUGH EMINENT DOMAIN; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE PROPERTY FOR THE CONSTRUCTION OF THE NEW LONGVIEW POLICE DEPARTMENT; AUTHORIZING THE ACQUISITION OF SAID PROPERTY BY EMINENT DOMAIN OR OTHERWISE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED

**COMPLIED WITH THE TEXAS OPEN MEETINGS ACT;
MAKING OTHER FINDINGS AND PROVISIONS RELATED
TO THE SUBJECT; AND DECLARING AN EFFECTIVE
DATE.**

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 5616 and appears in the Resolution and Ordinance records of the City of Longview.

XII. Items of Community Interest

Upcoming City Events

- Last Day to submit essay in **Johnny Cace's Contest** - Friday, Feb. 28
- **Spring Break at the Longview Public Library** – March 9 - 13
- **Census Pep Rally** – Thursday, March 26

Upcoming Community Events

- Zonta Club of Longview – **Prom Dress Boutique** – Saturday, Feb. 29
- **Big Techs and Little Big Techs 2020** – Saturday, Feb. 29
- **Grassroots at the Green** – Friday, March 20

For more information about City events go to [LongviewTexas.gov/Calendars](https://www.longviewtexas.gov/Calendars) and for more information about Community events, please check out the calendar at [VisitLongviewTexas.com/events](https://www.visitlongviewtexas.com/events).

XIII. Adjourn

The meeting was adjourned at 6:00 p.m.

[seal]

Angie Shepard
City Secretary

