



MINUTES

Of A

REGULAR COUNCIL MEETING

March 22, 2018

The City Council of the City of Longview, Texas, met in a Regular Session, March 22, 2018, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Andy Mack
Ed Moore
Nona Snoddy
Wray Wade
Kristen Ishihara
David Wright
Steven Pirtle

Members absent were:

Staff members present were:

Keith Bonds, City Manager
Angie Shepard, City Secretary
Jim Finley, City Attorney
Michael Shirley, Director of Development Services
Rolin McPhee, Director of Public Works
Laura Hill, Director of Community Services

Scott Caron, Director of Parks and
Recreation
Angela Coen, Director of Financial
Services

Mary Ann Miller, Director of Administration
J.P. Steelman, Fire Chief
Mike Bishop, Police Chief

I. **Call to Order** – Mayor Andy Mack called the meeting to order.

II. **Invocation** – Prayer was let by Associate Pastor John Cordero, Worship and Creative Arts Pastor of Grace Creek Church.

III. **Pledge of Allegiance** – led by Associate Pastor John Cordero, Grace Creek Church.

IV. **Employee Recognition** – Planning and Zoning, Metropolitan Planning Organization

Tonight we will recognize staff from Planning and Zoning and the Metropolitan Planning Organization (MPO). Together the divisions manage all programs related to land use and transportation planning for the City of Longview.

Last fall, the City of Longview was recognized by the Texas Chapter of the American Planning Association with a ***Certificate of Achievement for Planning Excellence***. This award recognizes cities for exhibiting professional planning standards, increasing awareness of planning efforts, and aiding in economic development and community image.

Planning and Zoning staff has been active in coordinating the Comprehensive Plan Advisory Committee, Historic Preservation, creation and implementation of two small area plans, ongoing work with consultants on a Unified Development Code and a Tax Increment Reinvestment Zone.

Longview's MPO is in the final months of finalizing a Bicycle and Pedestrian Plan for the City of Longview, a comprehensive transportation network of sidewalks, multi-use pathways and other pedestrian and bicycle facilities. This work has included considerable citizen outreach efforts including public open houses; several stakeholder meetings; and a survey that received an impressive number of responses. Longview's MPO is responsible for the administration of the area's transportation planning activities and includes portions of Gregg, Harrison and Upshur counties and cities.

Joining us tonight are:

Angela Choy
Thomas Kirn
Byran McBride
Sharon McCord
Karen Owen
Macie Wyers
Michael Shirley

V. Community Recognition - Homeless Resource Day

This Saturday, Longview will host our first ever Homeless Resource Day, where individuals experiencing homelessness will be able to access multiple services all at one place. The event will take place at the Longview Fire Department Training Center at Teague Park from 7 a.m. – 2 p.m.

This event was a recommendation of the Mayors Task Force on Homelessness, and I have been blown away by the amazing response organizations and individuals wanting to be involved. This purpose of this kind of an event is to bring together resources from throughout the community, and that is what we are seeing.

In addition to all the formal nonprofit and government agencies that are involved, we've had several businesses and individual volunteer their time, services, and money to make the event possible.

VI. Citizen Comment – Shalonda Adams, Pine Tree P.A.C.E. Principal

National Youth Violence Prevention Week Promise Club students against violence everywhere Longview students sending 4,000 cards to students at Stoneman Douglas High School in Parkland, FL.

VII. Public Safety Update

A. Police – Chief Bishop:

Commissioning ceremony March 23, Christina Payne, Ryan Ferkel and Cody Sprayberry

IRS Scam – Never give out personal information over the phone. IRS will never call you; they will send you a letter.

Giants of Law Enforcement is May 15th for tickets contact Karen Grisham at 903.237.1100, tickets are \$15.00

B. Fire – Chief Steelman

Upcoming Retirement for Chief Oldham is April 6th from 2-4 at the training center.

Longview Fire Department has several fighters participate in Swiftwater Rescue Training

Be aware of localized flooding. It is never safe to drive or walk into flood waters. Turn around – Don't drown.

Code Red – register for severe weather warning alerts. It's a free service so sign up and be prepared for a weather emergency.

VIII. Consent Agenda

A. Consider a Resolution authorizing the Acting City Manager or the Acting City Manager's designee to execute all documents incident to the continuation of the lease agreement for the City Facilities located in the Glover Crim Building, 140 East Tyler Street with Glover Crim, Ltd

Laura Hill, Director of Community Services was present and requested the Council to consider the approval of a Resolution approving the renewal of the leased office space (approximately 8,663 square feet) in the Glover Crim Building located at 140 East Tyler Street. The City's Human Resources, Risk Management and Partners in Prevention offices are located

in Suite 400 within the multi-tenant office building. The current lease is expiring effective March 31, 2018 and staff is requesting a three year renewal of the lease.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO NEGOTIATE AND EXECUTE AN EXTENSION OF THE CURRENT LEASE AGREEMENT FOR OFFICE SPACE ON BEHALF OF THE CITY AT THE GLOVER CRIM BUILDING FOR AN ADDITIONAL THREE YEARS; APPROVING THE LEASE RATES; CONDITIONING ANY EXPENDITURE OF FUNDS PURSUANT TO SAID LEASE ON FUTURE APPROPRIATIONS THEREFOR; CONDITIONING SAID LEASE ON THE RECEIPT OF ALL NECESSARY DOCUMENTATION IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED WAS CONDUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5301 appears in the Resolution and Ordinance records of the City of Longview

- B. Consider a Resolution awarding a contract to and authorizing and directing the Acting City Manager or the Acting City Managers designee to execute any documents with Underground Utility Supply for Master Meter residential water meters**

Rolin McPhee P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution adopting the purchase of Master Meter residential water meters for use with the City's water distribution system.

In 2010 the City went out for bids for residential water meters. On March 25, 2010 the bid was awarded to Underground Utility Supply for Master Meter residential meters. The City is currently in the 8th year of a 10 1/2 year residential meter change out program, and to date has installed

23,800 residential Master Meters. This represents a substantial infrastructure investment. The Safe Drinking Water Act, also known as Reduction of Lead in Drinking Water Act mandates that as of 01/2014 only lead-free meters be installed. The meters which have been installed the last 8 years are remotely read by use of radio technology. This technology is proprietary to Master Meter. Master Meters are the only meters which can be used with this radio reading system. Therefore, the City recommends only purchasing Master Meter residential meters in the future to avoid compatibility issues. Underground Utility Supply, of Longview, Texas is the only authorized vendor to sell Master Meter residential meters in the Longview area, and is therefore considered a sole source. Chapter 252.022 of the Local Government Code provides for an exemption from the competitive process if the item is available from only one source.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF MASTER METER RESIDENTIAL WATER METERS FROM UNDERGROUND UTILITY SUPPLY OF LONGVIEW, TEXAS; AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER, OR THE ACTING CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE BIDDING REQUIREMENTS; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5302 appears in the Resolution and Ordinance records of the City of Longview

C. Consider a Resolution awarding a contract to and authorizing and directing the Acting City Manager or the Acting City Managers designee to execute any documents with Core and Main, LP for Neptune industrial water meters

Rolin McPhee P.E., Director of Public Works . was present and requested the Council to consider the approval of a Resolution adopting the purchase of Neptune industrial water meters for use with the City's water distribution system.

In 2008 the City went out for bids for industrial water meters. On May 8, 2008 the bid was awarded to HD Waterworks Supply, Inc. of Tyler, Texas for Neptune industrial water meters. To date the City has installed 518 Neptune meters with a substantial infrastructure investment. Since 2008 the City has invested approximately \$1,314,166 in Neptune industrial meters. The Neptune meters use E-coder R900 Integrated radio registers that are proprietary to Neptune meters. The reading equipment being used to collect the RF data being transmitted from the Neptune water meters equipped with E-Coder R900I registers will not receive radio transmissions from other radio devices. Therefore, Neptune industrial water meters are considered a sole source and the City recommends only purchasing Neptune industrial water meters in the future to avoid compatibility issues. August 1, 2017 HD Waterworks Supply, Inc., of Tyler, Texas changed to Core & Main LP of St Louis, MO. Core & Main LP are the only authorized vendor to sell Neptune industrial water meters in the Longview area, and is therefore considered a sole source. Chapter 252.022 of the Local Government Code provides for an exemption from the competitive process if the item is available from only one source.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF NEPTUNE RADIO READ INDUSTRIAL WATER METERS FROM CORE & MAIN LP, OF ST. LOUIS, MISSOURI; AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER, OR THE ACTING CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE BIDDING REQUIREMENTS; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE

CONCURRENT BUDGET YEAR; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5303 appears in the Resolution and Ordinance records of the City of Longview.

- D. **Consider approval of the following minutes: February 12, 2018 and February 22, 2018 – Angie Shepard, City Secretary.**

Angie Shepard, City Secretary was present and requested the Council to consider the approval of the February 12, 2018 and February 22, 2018 minutes.

MOTION: Council Member Ishihara made a motion to approve the consent agenda.

SECOND: Council Member Snoddy seconded the motion.

VOTE: The motion carried unanimously (7, 0).

IX. Action Items

- A. **Consider a Resolution approving a reduction in rates charged by Atmos Energy Corporation, Mid-Tex Division and authorizing consent to a reduction in rates charged by Atmos Pipeline Texas related to the reduction in the federal corporate tax rate**

Jim Finley, City Attorney was present and requested Council to consider the approval of a Resolution accepting a change in Atmos Energy Corporation, Mid-Tex division's ("ATMOS") rates and consent to a reduction in Atmos pipeline texas' ("apt") rates as a result of the reduction in the federal income tax rate from 35% to 21%.

MOTION: Council Member Moore made a motion the following Resolution be approved:

A RESOLUTION BY THE CITY OF LONGVIEW, TEXAS ("CITY"), APPROVING A REDUCTION IN RATES CHARGED BY ATMOS ENERGY CORPORATION, MID-TEX DIVISION ("ATMOS") AND AUTHORIZING CONSENT TO A REDUCTION IN RATES CHARGED BY ATMOS PIPELINE TEXAS ("APT"), ALL RELATED TO THE REDUCTION IN THE FEDERAL CORPORATE TAX RATE; FINDING THE REDUCTION IN ATMOS' RATES TO BE JUST AND REASONABLE; FINDING THAT THE MEETING COMPLIED WITH THE OPEN MEETINGS ACT; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE SEVERABILITY OF THE PROVISIONS HEREOF; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THE RESOLUTION TO THE COMPANY AND SPECIAL COUNSEL.

SECOND: Council Member Ishihara seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 5304 and appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution directing Development Services Staff to prepare a Service Plan for extending full municipal services to areas located within the ETJ from the existing city limits east of Judson Road and north of George Richey Road and directing staff to take appropriate steps to consider the annexation of said area, and making certain related findings**

Angela Choy, AICP, City Planner was present and requested the Council to consider the approval of a Resolution directing Planning and Zoning Staff to prepare a Service Plan for extending full municipal services to areas located within the ETJ from the existing city limits east of Judson Road and north of George Richey Road and directing staff to take appropriate steps to consider the annexation of said area, and making certain related findings.

MOTION: Council Member Ishihara made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE DEVELOPMENT SERVICES DEPARTMENT OF SAID CITY TO PREPARE A SERVICE PLAN FOR EXTENDING FULL MUNICIPAL SERVICES TO AN APPROXIMATELY 2-ACRE TRACT OF LAND LOCATED ON THE NORTHEAST CORNER OF GEORGE RICHEY AND JUDSON ROAD; AUTHORIZING AND DIRECTING SAID DEVELOPMENT SERVICES DEPARTMENT TO MAKE A RECOMMENDATION WITH REGARD TO ANNEXATION OF SAID AREA BASED UPON THE CITY'S ANNEXATION POLICY; AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO SCHEDULE SUCH PUBLIC HEARINGS AND PROVIDE SUCH NOTICE AS MAY BE REQUIRED BY LAW FOR ANNEXATION OF SAID AREA; STATING THAT SAID AREA IS BEING CONSIDERED FOR ANNEXATION INTO THE CITY OF LONGVIEW; FINDING THAT SAID AREA IS LOCATED WITHIN THE CITY'S EXTRATERRITORIAL JURISDICTION (ETJ); FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution is No. 5305 and appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution directing Development Services Staff to prepare a Service Plan for extending full municipal services to areas located within the ETJ from the existing city limits north of East Loop 281 and east of Eastman Road and directing staff to take appropriate steps to consider the annexation of said area, and making certain related findings**

Angela Choy, AICP, City Planner was present and requested the Council to consider the approval of a Resolution directing Development Services to prepare a Service Plan for extending full municipal services to areas located within the ETJ from the existing city limits north of East Loop 281, east of Eastman Road and directing staff to take appropriate steps to consider the annexation of said area, and making certain related findings.

MOTION: Council Member Ishihara made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE DEVELOPMENT SERVICES DEPARTMENT OF SAID CITY TO PREPARE A SERVICE PLAN FOR EXTENDING FULL MUNICIPAL SERVICES TO AN APPROXIMATELY 31-ACRE TRACTS OF LAND LOCATED NORTH OF EAST LOOP 281, EAST OF EASTMAN ROAD; AUTHORIZING AND DIRECTING SAID DEVELOPMENT SERVICES DEPARTMENT TO MAKE A RECOMMENDATION WITH REGARD TO ANNEXATION OF SAID AREA BASED UPON THE CITY'S ANNEXATION POLICY; AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO SCHEDULE SUCH PUBLIC HEARINGS AND PROVIDE SUCH NOTICE AS MAY BE REQUIRED BY LAW FOR ANNEXATION OF SAID AREA; STATING THAT SAID AREA IS BEING CONSIDERED FOR ANNEXATION INTO THE CITY OF LONGVIEW; FINDING THAT SAID AREA IS LOCATED WITHIN THE CITY'S EXTRATERRITORIAL JURISDICTION (ETJ); FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Moore seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution is No. 5306 and appears in the Resolution and Ordinance records of the City of Longview.

XIII. Items of Community Interest

March 22, 2018

A Homeless Resource Day will be held this Saturday, March 24 at the Longview Fire Department Training Center at Teague Park. In one day, a person experiencing homelessness can find or enroll in and receive services that would otherwise take months to secure. Breakfast is provided by Christus Good Shepherd and lunch will be provided by Jesus Burger. To see all the groups who will offer services on Saturday and to view the Longview Transit shuttle schedule, visit LongviewHomeless.com.

City offices will be closed on Friday, March 30 for Good Friday. Trash collection and recycling will stay on the same schedule and will not be affected.

Longview Green and Clean, happening Saturday, April 14, is a partnership between the City of Longview Recycling Program and Keep Longview Beautiful. To see the list of items that can be recycled during Longview Green and Clean, visit LongviewTexas.gov/LGC

Upcoming Events: There are several upcoming events throughout the Longview community.

Downtown Live, our free concert series at Heritage Plaza, will kick off again on April 6 with Dagnabbit and continue every Friday through May 25. Memorial Day Weekend will feature a Downtown Live Double Shot with a concert on Friday night May 25 plus an extra Downtown Live on May 26 featuring the Big Pine Blues Festival's Junior Showcase. Food trucks will be on side and beverages available for purchase.

The Gregg County Historical Museum is proud to welcome Dalton Days to Downtown Longview on April 7th. This year's event is from 10 a.m. to 3 p.m. on Fredonia Street with the first of four reenactments of the infamous bank robbery. Entertainment will include several local bands hosted on a stage in front of Citizens National Bank.

Weird Al Yankovik's The Ridiculously Self-Indulgent, Ill-Advised Vanity Tour will make a stop at the Belcher Center on April 20. For more information on any of these events, please check out the calendar at VisitLongviewTexas.com or for City events visit LongviewTexas.gov/calendar

Mayor Mack Scholarship: Deadline is fast approaching, please have your applications turned in by March 30th.

XIV. Adjourn

The meeting was adjourned at 6:03 p.m.

[seal]



Angie Shepard
City Secretary

