



Parks and Recreation Advisory Board

*****Minutes*****

June 25, 2018

12:00 PM

City Hall Council Chamber

300 West Cotton Street

Members & Staff Present:

Laci McRee

Sherry Krueger

Scott Caron

Keith Bonds

Dale Alderman

Bruce Williams

Ray Bostick

Jimmy Isaac, LNJ

David Stanton

Emily Zentz

Seth Pyle

I. Call to Order – Invocation & Introduction

Laci McRee calls the meeting to order.

Emily Zentz gives the invocation.

II. Citizen Comments

No citizen comments.

III. Approval of Minutes

a. May 21, 2018

Dale Alderman makes a motion to approve the May 21, 2018 minutes.

Sherry Krueger seconds the motion.

All members are in favor, none are opposed.

The motion passes and May 21, 2018 minutes are approved.

IV. Consent Agenda

a. Recreation Report

b. Parks Maintenance Report

c. Liaison Report

d. Parks and Recreation Director Report

Scott Caron reviews the handouts and gives updates on projects and events. Juneteenth was June 6 and everything went well. The TAAF track meet is at Pine Tree on July 7th. Itty Bitty Beach Party is on July 14th and pools will shut down on August 14th. Gibson Field was shut down completely to re-sod and repair entire infield with our staff and equipment. To contract it out would have cost around \$50,000- \$70,000; but our staff did a great job planning it out. With some of the equipment we have purchased in the past couple of years they were able to get it done. The hose bib was about a foot underground.

Scott Caron continues to discuss current park projects. We are putting in sidewalks between the parking lots and pavilions at Teague Park. The Arboretum Project is waiting on environmental clearance before they start that project. The Guthrie culverts were placed at Delwood and Hollybrook. David and Scott discuss future culverts and plans for the extension of Guthrie Trail. Comprehensive Planning Committee scheduled a workshop on June 28th at 4pm to discuss the priorities of the CPAC and ultimately decide if bond proposal will be developed and what the bond proposal would include

V. FY 2019 Parks and Recreation Draft Budget

Scott Caron reviews the proposed Maintenance, Recreation, and LRA Budgets that were submitted to the City Manager's Office for FY18-19. There might be some changes depending on what the City's financial status is. The LRA accounts were budgeted for about a \$30,000 loss, however it is looking like it might not be that much and they could just break even. We do have a reserve fund if it does not break even.

David Stanton mentions the old Brew Honda dealership property has been for sale and would make a great location for a new Recreation building with offices and garage facilities if the City were able to get that. The old Brew Honda dealership is going to be the East Texas Manufacturing Academy.

VI. Special Event Process

Scott Caron discusses how City Staff has been working to consolidating the process to get a Special Event Permit. It will be more streamlined so that each department involved will be aware of the event. Development Services will be the department to contact and start the process. They can guide the citizen depending on the scope of their event. Activities that might need a Special Event Permit include Parades, Races, Festivals, 5-K, Fun Runs, or Carnivals.

VII. Park Board Member Comments

a. Outgoing Park Board Recognition

Board Members and staff thank Dale Alderman for his six years of service on the Parks Advisory Board.

VIII. Adjourn

Laci McRee adjourns the meeting.

Persons with disabilities, who plan to attend this meeting and who may need auxiliary aid or services, are requested to contact the City Secretary's Office at 903-237-1080 at least two days before this meeting so that appropriate arrangements can be made.