



MINUTES

Of A

REGULAR COUNCIL MEETING

June 28, 2018

The City Council of the City of Longview, Texas, met in a Regular Session, June 28, 2018, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack
Ed Moore
Nona Snoddy
Wray Wade
Kristen Ishihara
David Wright
Steven Pirtle

Staff members present were:

Keith Bonds, City Manager
Angie Shepard, City Secretary
Robert Ray, Assistant City Attorney
Michael Shirley, Director of Development Services
Rolin McPhee, Director of Public Works
Laura Hill, Director of Community Services
Scott Caron, Director of Parks and Recreation
Angela Coen, Director of Financial Services
Mary Ann Miller, Director of Administration
J.P. Steelman, Fire Chief
Mike Bishop, Police Chief

I. Call to Order – Mayor Andy Mack called the meeting to order.

II. Invocation – Dekayon Taylor (D.T.) youth member at First Baptist Church gave the invocation.

III. Pledge of Allegiance – Dekayon Taylor (D.T.) led the pledge of allegiance.

IV. Employee Recognition – Aquatics Division

The Longview Parks and Recreation Department Aquatics Divisions operates and maintains two outdoor pools; Ingram and Longview Swim Center, as well as five Splash Pads; Jack Mann, Broughton, Stamper, Spring Hill & Rotary. Each year over 14,000 people visit the outdoor pools and many more splash around at one of the splash pads. In order to keep all our residents safe in and around water, the City employs 41 part-time and seasonal lifeguards. Each one of these lifeguards must complete a 30 hour lifeguard training class which includes first aid and CPR. In addition, 24 hours of in-service training is conducted throughout the summer to improve and maintain their skills. Annually, 8 lifeguard certification classes are offered to the public by City of Longview staff leading to nearly 100 lifeguards supervising pools in East Texas.

Learn to Swim is the largest program offered by the Parks and Recreation Department. Through the four full sessions and two mini sessions during the summer, a total of 206 classes are offered and this year will reach over 1,000 participants.

Four more Special Events will be held this summer:

Itty Bitty Beach Party – July 14

Learn to Swim Competition Meet – July 28

Dive In Movie – August 4

Dog Days of Summer – August 18

All this work is coordinated by:

Seth Pyle, Recreation Manager
Leah Ward, Recreation Supervisor
Tanner Rhoades, Aquatics Coordinator
Sky Parrish, Reservations and Billing Coordinator
Barbara Fitts, Senior Recreation Assistant

V. Community Recognition – Mayor Mack recognized Vickie Clark Stover

Vickie Stover's name is synonymous with Flowers. As the owner of Casa Flora she brings cheer, joy and comfort to many through her work. In addition to that, she donates her time and talents to many non-profits in Longview: Junior Achievement, East Texas Alzheimer Alliance and Go Giver Gala are a few worth mentioning.

Last fall, Vickie orchestrated an amazing event called "Petal it Forward" in which Casa Flora distributed THOUSANDS of flowers around Longview to unsuspecting residents in an effort to spread happiness and cheer.

That's the kind of person Vickie is. The ultimate Go Giver.

VI. Citizen Comment

There were no citizens in the audience asking to comment.

VII. Public Safety Update

A. Police – Chief Mike Bishop

This past week we completed another women's safety course. We had about 32 women that were registered for this course. As I mentioned before, this is by far the most popular class and we usually have a waiting list for participants. I want to thank all the women can came out and participated in this class to learn better ways to help protect themselves and their families. With that, we'll be having another class September 24 –

29 and the registration deadline is September 1. For more information, please contact Officer Kristi Brian at 903.808.3388 or go to LongviewTexas.gov/WomensSafety. We do teach firearm safety and have a day at the range.

We are now ready to accept application for our Citizens Police Academy. This will be a six week course that begins September 6. The class will meet on Tuesday and Thursday nights from 6:00 to 8:00 p.m.. Anyone interested can go to LongviewTexas.gov/CPA fill out an application. We would love to have more come out and learn about our Police Department and how we operate.

I'd like to give a shout out to Whataburger on Fourth Street. On the 23rd they held a fund raiser for our Citizens on Patrol group and we also make it a public safety day. For two hours that night they donated 100% of their sales to our Citizen on Patrol group. Police and Fire were out there and we were able to show off some of our equipment and our Citizens on Patrol did child identification card for the parents. I want to thank Whataburger for their generosity.

This last week we also finished up our Police Explorer Camp, we had 24 students that completed that camp. It was a great opportunity for some of our youth to interact with the officers, learn more about police work and hopefully encourage them to join our explorer program and get further in-depth with the police department. We would like to use our explorer program as a recruiting tool for future offices.

I'd also like to take a minute, in light of a tragic event we had a couple weeks ago, and talk about firearm safety in the home. This is just basic, common gun safety tips. Store guns in a locked location, unloaded. Store ammunition in a separate locked location. When a gun is not in its locked box, keep it in your line of sight. Make sure all guns are equipped with effective, child-resistant child lock. We have had a long standing relationship with "Project Child Safe". We have free gun locks that we will give to any citizen that doesn't have a means to secure the weapons in the home. These are free and you can stop by the Police Department and pick one up. If you can't come and pick one up, we will deliver it to your home.

A few weeks ago, I presented a new program we came up with called "Outside the Badge" to highlight an officer. Some of the thing the officers do outside the police work. This week is Bennie Cooks, Bennie is a 10 year veteran of the PD. I'll let you watch then I'll make my comments. Bennie was a mechanic before he went to work for the police department; he worked at one of the oil change places where we took our cars. Every time we went in there, Bennie would ask what he needed to do to be a Police Officer. He kept asking that question and I finally asked when he was going to fill out an application

B. Fire - Chief JP Steelman

First thing I'd like to talk about this evening, we were fortunate enough this weekend to host the first of two summer H.O.T. Camps. This one was targeted to junior H.O.T. Campers. We had nine participants that came out and spent the day at the Fire Training Center learning lifesaving skills.

We are hosting the second of these two H.O.T. camps on July 21st, this one will be for grade levels 9th – 12th and we have two spots left. If you are interested in participating, go to LongviewTexas.gov/HotCamp.

We also had the opportunity of doing the first of two Summer Safety Days. This one was held at the Longview Swim Center on June 23rd. We go out and spend a couple of hours at the pool talking about water safety and hot car safety. Our next one is scheduled for this Saturday at Ingram Pool.

As Chief Bishop talked about, we also want to say a thank you to Whataburger for the opportunity to come out, not only with the staff but with the public. We got to demonstrate some of our equipment and educate the people about who we are and what we do. Thanks again for this opportunity.

This is one that comes around every once in a while. The State of Texas reached out of us earlier and wanted us to come to Cameron County. If you are looking on the map, it's about as far south as you can go. Clay Kitchens, one of our team members was mobilized to help. They have had flooding and he helped figure out how bad and how to recover. We are pleased to help with our State calls for us.

It's getting hot out and it's just going to continue. We want our citizens to be aware of the difference between heat exhausting and heat stroke. If you have any questions of the two and what is going on, call 911 and let us come out.

And I'll do my usual, Code Red, it's a free service from the City of Longview.

VIII. Consent Agenda

- A. Consider a Resolution awarding a contract to and authorizing and directing the Acting City Manager or the Acting City Manager's designee to execute any necessary documents with Dependable Janitorial Services for janitorial services for the Public Library.**

Item A was pulled from the Agenda.

- B. Consider a Resolution authorizing the Acting City Manager or his designee to execute any documents necessary between the City of Longview and G. Manning Services Inc., for the performance of right-of-way acquisition services as necessary for the construction of various planned projects.**

Rolin McPhee, P. E., Director of Public Works was present and requested the Council consider a resolution authorizing the Acting City Manager or the Acting City Manager's designee to execute any documents necessary between the City of Longview and G. Manning Services Inc., for the performance of right-of-way acquisition services as necessary for the construction of various planned projects. Outside contractors are used for larger bond projects or when the City has a large number of right-of-way projects to complete in a timely manner. The current contracted consultant, Irv Nelson and Associates, who was hired well over 10 years ago, has gone inactive. G. Manning Services Inc. is a local contractor selected through the RFQ process and is familiar with the City of Longview and the scope of work desired by the City.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND G. MANNING SERVICES, INC., FOR RIGHT-OF-WAY ACQUISITION SERVICES AS NECESSARY FOR THE CONSTRUCTION OF VARIOUS PLANNED PROJECTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5338 appears in the Resolution and Ordinance records of the City of Longview.

C. Consider a Resolution awarding a contract to and authorizing and directing the Acting City Manager or the Acting City Manager's designee to execute any necessary documents with Matheson Tri-Gas for Liquid Oxygen for use at the City of Longview's Water Treatment Plant

Rolin McPhee, P. E., Director of Public Works was present and requested the Council consider the approval of a Resolution adopting the This item is for an annual agreement for liquid oxygen for the City of Longview's Water Treatment Plant. In this agreement liquid oxygen will be ordered on an as needed basis. The Water Treatment Plan estimates needing approximately 11,500,000 SCF annually.

Liquid Oxygen bid documents were mailed and emailed to liquid oxygen vendors and posted on the City of Longview website. Bids were advertised in the local newspaper as required by law. On May 17, 2018 three bids were on file.

The bids are as follows:

Praxair, Inc.-\$.4539/100 SCF

Airgas USA, LLC.-\$.47/100 SCF

Matheson Tri-Gas of Tyler, TX - \$.47/100 SCF

Praxair submitted the lowest bid, however, the bid submitted was not compliant with published specifications. Airgas and Matheson Tri-Gas submitted the same pricing, however, Airgas product did not meet published specifications. City staff recommends awarding the Liquid Oxygen Bid to Matheson Tri-Gas. Their bid was complaint and met all published specifications.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, REJECTING THE BIDS OF PRAXAIR, INC., AND AIRGAS USA, LLC., FOR LIQUID OXYGEN FOR THE CITY OF LONGVIEW WATER TREATMENT PLANT; ACCEPTING THE BID OF MATHESON TRI-GAS FOR SAID LIQUID OXYGEN; AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND MATHESON TRI-GAS FOR SAID LIQUID OXYGEN; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE ACTING CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID

CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN SOLICITING, RECEIVING, AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5339 appears in the Resolution and Ordinance records of the City of Longview.

D. Consider a Resolution awarding a contract to and authorizing and directing the Acting City Manager or the Acting City Manager's designee to execute any necessary documents with Affinity Chemical, LLC. for Aluminum Sulfate for use at the City of Longview's Water Treatment Plant

Rolin McPhee- Public Works Director was present and requested the Council consider the approval of a Resolution to approve an agreement for Aluminum Sulfate for the City of Longview's Water Treatment Plant. In this agreement Aluminum Sulfate will be ordered on an as needed basis. The Water Treatment Plant estimates needing 2,800 liquid tons annually. Evaluation is based on lowest and best price for Bid #1781-21 Aluminum Sulfate.

Bid documents were mailed and emailed to Aluminum Sulfate vendors and posted on the City of Longview website. Bids were advertised in the local newspaper as required by law. On May 16, 2018 5 bids were on file.

The bids were as follows:

Affinity Chemical, LLC. - \$98.94 per ton

Chemtrade Chemicals US, LLC.-\$105.73 per ton

Brenntag Southwest, Inc.- \$173.00 per ton

AOS Treatment Solutions, LLC.-\$177.76 per ton

GEO Specialty Chemicals, Little Rock, AR - \$348.50 per dry ton

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF AFFINITY CHEMICAL, LLC, FOR ALUMINUM SULFATE FOR THE CITY OF LONGVIEW WATER TREATMENT PLANT; AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND AFFINITY CHEMICAL, LLC, FOR SAID ALUMINUM SULFATE; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE ACTING CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN SOLICITING, RECEIVING, AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5340 appears in the Resolution and Ordinance records of the City of Longview.

- E. Consider a Resolution committing the City to perform a traffic signal improvement project and authorizing the Acting City Manager or his designee to enter into an Advance Funding Agreement for Voluntary Local Government Contribution Participation with Texas Department of Transportation (TxDOT)**

Rolin McPhee, P.E., Director of Public Works was present and requested the Council consider a resolution committing the City to perform or cause to be performed a traffic signal improvement project and authorizing the City Manager or his designee to enter into an Advance Funding Agreement for Voluntary Local Government Contribution Participation with Texas Department of Transportation (TXDOT). This agreement requires the city to perform, or cause to be performed, traffic signal improvement at FM 2275 and Lou Galosy Way.

Staff has estimated the city's local cost at \$250,000.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, COMMITTING THE CITY OF LONGVIEW TO PERFORM OR CAUSE TO BE PERFORMED CERTAIN NO REQUIRED MATCH PROJECT(S); AUTHORIZING AND DIRECTING THE ACTING CITY MANAGER OR THE ACTING CITY MANAGER'S DESIGNEE TO NEGOTIATE, FINALIZE, AND EXECUTE AN ADVANCE FUNDING AGREEMENT (AND ANY AND ALL OTHER DOCUMENTS INCIDENT TO SAME) FOR SAID PURPOSES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

Such Resolution No. 5341 appears in the Resolution and Ordinance records of the City of Longview.

F. Consider a Resolution authorizing a license agreement between the City of Longview and Troop 201 Alumni Foundation relating to the operation, maintenance and programming of the Log Scout Cabin in Teague Park

Scott Caron, Director of Parks and Recreation was present and requested the Council to consider the approval of a Resolution authorizing a license agreement between the City of Longview and Troop 201 Alumni foundation relating to the operation, maintenance and programming of the Log Scout Cabin in Teague Cabin.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING A LICENSE AGREEMENT BETWEEN THE CITY OF LONGVIEW AND THE TROOP 201 ALUMNI FOUNDATION RELATING TO THE OPERATION, MAINTENANCE, AND PROGRAMMING OF THE LOG SCOUT CABIN IN TEAGUE PARK; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5342 appears in the Resolution and Ordinance records of the City of Longview.

MOTION: Council Member Ishihara made a motion to approve the consent agenda.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

IX. Items of Community Interest

City of Longview offices will be closed for Independence Day on Wednesday, July 4th. The trash and recycling schedule will not be changed by the holiday.

The annual Fireworks and Freedom Celebration will take place at Maude Cobb Convention Center on Wednesday, July 4th, and will feature a free concert with The Ray Johnston Band followed by Sammy Kershaw. The festival opens at 11 am and the day's activities will be topped off with a spectacular firework display that starts at 9:30 p.m. Festival admission, parking and the fireworks show are free to the public. To learn more please visit: LongviewTexas.gov/Fireworks.

Upcoming Events

There are several upcoming events through-out the Longview community.

Gregg County Historical Society's fundraiser, Dolly's Tea Room, will take place Saturday, June 30 at the museum. Don't forget to wear your best hat and gloves. Space is limited so call the museum and reserve your spot today.

Come celebrate America's war heroes at Preservation Longview's event, The Greatest War Letters Ever Written, featuring New York Times Best-Selling Author, Andrew Carroll. This special event takes place at First United Methodist Church on Thursday, July 5.

Starz Entertainment presents Summer Comedy Jam, featuring Queen of Comedy 'Sommore', at Maude Cobb on Saturday, July 7. Also performing will be comedians 'Celebrity', 'Redbone', Tony Scufield, and 'TuRae' so make plans to have your funny bone tickled.

For more information on any of these events, please check out the calendar at VisitLongviewTexas.com or for City events visit LongviewTexas.gov/calendar

X. Executive Session Item

Personnel Matters – Under Texas Government Code Section 551.074

Consider, discuss and deliberate the appointment, employment, duties and succession plan for the office of the City Manager.

City Council will reconvene in public session for action on the above item discussed in executive session.

Consider a Resolution appointing a City Manager and authorizing the Mayor to execute an employment contract with the City Manager.

Mayor Andy Mack: The City Council will reconvene once this item is discussed. So we will now adjourn to Executive Session.

Mayor Andy Mack: After having discussed the employment duties and appointments of our Acting City Manager, we have come to the conclusion that we would like to make Mr. Bonds our permanent City Manager. So, I need a motion.

MOTION: Council Member Ishihara made a motion to appoint Keith Bonds as City Manager.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPOINTING A CITY MANAGER AND AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EMPLOYMENT CONTRACT WITH KEITH BONDS AS CITY MANAGER; PROVIDING FOR AN EFFECTIVE DATE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Mayor Andy Mack: Congratulations to Mr. Bonds.

Such Resolution No. 5343 appears in the Resolution and Ordinance records of the City of Longview

XIV. Adjourn

The meeting was adjourned at 6:05 p.m.

[seal]

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Angie Shepard
City Secretary

