



MINUTES

Of A

CITY COUNCIL MEETING

August 25, 2022

The City Council of the City of Longview, Texas, met in a Regular Session, August 25, 2022, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack
Tem Carpenter
Nona Snoddy
Wray Wade
Kristen Ishihara
Michelle Gamboa
Steven Pirtle

Staff members present were:

Rolin McPhee, City Manager
Angie Shepard, City Secretary
Jim Finley, City Attorney
Michael Shirley, Director of Development Services
Laura Hill, Director of Grant Services
Scott Caron, Director of Parks and Recreation
Angela Coen, Director of Financial Services
MaryAnn Hagenbucher, Assistant City Manager
J.P. Steelman, Fire Chief
Anthony Boone, Acting Police Chief
Josh Gamble, Director of Information Technology
Bonnie Hubbard, Director of Administration
Dietrich Johnson, Director of Community Services
Shawn Hara, Director of Community Destinations

- I. **Call to Order** – Mayor Mack called the meeting to order.
- II. **Invocation** - The prayer was led by members of Boy Scout Troops 201-G and 201-B. Leading was Beatrice Nasados.
- III. **Pledge of Allegiance** – Pledge was led by member of Troop 201-G and 201-B and led by CJ Rodriquez.
- IV. **Citizen Comment** – Bruce Vactor II spoke regarding Gregg County jail and had questions for our Police Internal Affairs Department.
- V. **Public Safety Update**
 - A. Police – Chief Anthony Boone gave the July customer services stats. Still holding on at over 4 ½ percent satisfied. Requested we all be aware of our speed and school zones since we are back in school. Our “Pump the Breaks” campaign is going well with our red light violations, speeding and racing on city streets. National Night Out kickoff is Tuesday so come out and sign up your neighborhood party.
 - B. Fire – Chief JP Steelman – Our crew from Engine 4/A worked with staff from Christus-GSMC earlier this week on their EvacuSled patient moving device to relocate non-ambulatory patients from areas of immediate danger. A total of 155 Christus personnel were trained during 16 different 1 hour hands-on training. Our EMS Section Chief Hooten held a class on Stop-the-Bleed training for employees at Nucor Steel. We will hold another tree training on Stop-the-Bleed on Monday, September 12 at the fire training center.
- VI. **Consent Agenda**
 - A. **Acceptance of the June 30, 2022 City of Longview Quarterly Investment Report** –

Angela Coen, Director of Finance was present and requested the Council to consider the approval of the quarterly investment report.

The Investment Report for the quarter ending June 30, 2022 is presented as required by the Public Funds Investment Act.

The City’s investments for the quarter were in compliance with the City’s investment Policy and the Public Funds Investment Act. The City had investments in Texpool,

Cutwater Texas Class Investment Pool, Nexbank Money Market and Certificate of Deposits.

Quarter Ending June 30, 2022

Texpool	\$ 20,079,751	Ending Yield	1.00%
Weighted Average Maturity		1 Days	
Interest Earned		\$30,280	

Texas Class	\$30,572	Ending Yield	1.16%
Weighted Average Maturity		1 Days	
Interest Earned	\$2,418		

Certificate of Deposits \$51,993,245

Ending Yields
 6 Months 0.90%
 6 Months 0.69%
 12 Months 1.11%
 12 Months 0.55%
 18 Months 0.20%
 24 Months 0.35%
 24 Months 0.40%
 24 Months 0.70%

Interest Earned	\$89,574
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NEXBANK Money Market Account	\$23,429,261	Ending Yield	1.60%
Interest Earned	\$33,360		

BTH Money Market Account	\$23,554,503	Ending Yield	0.91%
Interest Earned	\$39,688		

Texpool is a local government investment pool. The primary objectives of the pool are to preserve capital and protect principal, maintain sufficient liquidity, provide safety of funds and investments, diversify to avoid unreasonable or avoidable risks, and maximize the return on the pool. The pool seeks to maintain a \$1.00 value per share as required by the Texas Public Funds Investment Act. Texpool investments consist exclusively of U.S. Government securities, repurchase agreements collateralized by U.S. Government securities, and AAA-rated no-load money market mutual funds. Texpool is rated AAAM by Standard & Poor's, the highest rating a local government investment pool can achieve. The weighted average maturity of the portfolio is limited to 60 days calculated using the reset date for variable rate notes ("VRNs") and 90 days or fewer using the final maturity

date for VRNs, with the maximum maturity for any individual security in the portfolio not exceeding 397 days for fixed rate securities and 24 months for VRNs.

Through our depository bank, BTH, City funds are in an interest bearing account, with pledged securities for collateral. Per the depository contract, interest is an earnings credit rate at the fed funds rate, adjusted the first business day each month.

- B. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Striping Technologies, LP, of Tyler, Texas, in the amount of \$257,655.20 for the construction of the "Traffic Signal Installation at South Eastman Road at East Birdsong Street" Project and approval of change order number 1 in the amount of \$30,000.00 which will result in a contract price of \$287,655.20 –**

Dwayne Archer Director of Public Works was present and requested the Council to consider the approval of a Resolution awarding a contract in the amount of \$257,655.20 to Striping Technologies, LP of Tyler, TX for the construction of the referenced project and approval of change order number 1 in the amount of \$30,000.00 which will result in a contract price of \$287,655.20. The following bid was opened on August 9, 2022:

Bidder	Amount
Striping Technologies, LP. Tyler, TX	\$257,655.20

The scope includes the installation of a four way traffic signal at the intersection of S. Eastman Road and E. Birdsong Street.

CW Engineering has examined the bids and the qualifications of the low bidder, and recommends award of the contract to Striping Technologies, LP. of Tyler, TX in the amount of \$257,655.20. CW Engineering also recommends execution of an increase Change Order Number 1, in the amount \$30,000.00 to install six additional ADA pedestrian ramps that were shown on the plans but not accounted for on the bid proposal. The project remains in budget with the execution of Change Order Number 1. Staff concurs with their recommendation.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF STRIPING TECHNOLOGIES, LP., OF TYLER, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "TRAFFIC SIGNAL INSTALLATION AT SOUTH EASTMAN ROAD AT

EAST BIRDSONG STREET”; AUTHORIZING AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND STRIPING TECHNOLOGIES, LP. FOR THE ABOVE REFERENCED PROJECT; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5391 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution awarding contracts to and authorizing and directing the City Manager or the City Manager’s designee to execute any necessary documents with ABC Auto Parts, LTD. of Longview, Texas and O’Reilly Auto Parts of Springfield, Missouri for automotive parts and supplies for the Fleet Services Division –**

Dwayne Archer, Public Works Director was present and requested the Council to consider the approval of a Resolution adopting the annual agreement for automotive parts and supplies for the Fleet Service Division. Parts & supplies are provided on an "as needed" basis and must be delivered within two hours of the order. The bid and subsequent contract is divided into 12 sections and each section is awarded separately:

1. Air conditioning parts
2. Heavy brake parts
3. Light Brake Parts
4. Ignition parts
5. Vehicle Lighting Parts
6. Filters
7. Cooling parts
8. Belts
9. Chemicals
10. Batteries
11. Wipers
12. Heavy Duty Lighting

The bids were advertised in the local newspaper as required by law and posted on the City website. On August 4, 2022 four bids were received and opened. The bids were from:
O'Reilly Auto Parts of Springfield, MO
ABC Auto Parts of Longview, TX
WC Supply of Tyler, TX
Freedom Heavy Duty of White Oak, TX

WC Supply did not fully complete the bid packet. Freedom Heavy Duty did not meet the requirements of the specifications. Section 2 was not fully completed by any vendor and will not be awarded. Section 10 will not be awarded and was deemed not needed at this time. A local preference of 5% was given to ABC Auto Parts.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BIDS OF ABC AUTO PARTS, LTD. OF LONGVIEW, TEXAS, AND O'REILLY AUTO PARTS OF SPRINGFIELD, MISSOURI, FOR AUTOMOTIVE PARTS AND SUPPLIES; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND OF ABC AUTO PARTS, LTD. OF LONGVIEW, TEXAS AND O'REILLY AUTO PARTS OF SPRINGFIELD, MISSOURI, FOR SAID AUTOMOTIVE PARTS & SUPPLIES; AUTHORIZING THE RENEWAL OF SAID CONTRACTS AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN SOLICITING AND ACCEPTING SAID BIDS; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5992 appears in the Resolution and Ordinance records of the City of Longview.

D. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditure of grant funds in the amount of \$13,488.21, for Inter-Library Loan Services from the Texas State Library and Archives Commission –

Jennifer Eldridge, Library Manager was present and requested the Council to consider the approval of a Resolution approving the acceptance of a reimbursement grant from the Texas State Library and Archives Commission in the amount of \$13,488.21 for FY22. The funds provide reimbursement revenue to compensate for the cost of Inter-Library Loan (ILL) services.

ILL is a free service to patrons that the library has provided for the past 30 years. It is a requirement by the Texas State Library and Archives Commission that the library provides this service in order to maintain accreditation status. In this service, staff ship and receive library materials all over the country to other libraries who are either loaning us materials or we are loaning materials to them. By doing so, both libraries benefit by not having to purchase each individual item new. This is particularly important for sometimes expensive, rare, or popular items, in which the only expense each library incurs is the cost to ship to and from the lending library.

Late fees and replacement fees for ILL materials borrowed by patrons are subject to incur fees and due to the demand of newly released items, libraries do not have to loan anything newer than one year or with extensive waiting lists. Moreover, items particularly rare or expensive are at the discretion of the library to loan. Each library is responsible for paying for or replacing any items lost or damaged by patrons.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY OF LONGVIEW TO APPLY FOR, ACCEPT AND EXPEND GRANT FUNDS IN THE AMOUNT OF \$13,488.21 FROM THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION FOR THE REIMBURSEMENT OF FUNDS USED TOWARDS INTER-LIBRARY LOAN SERVICES; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING FOR, SECURING AND EXPENDING SAID GRANT;

PROVIDING FOR COMPLIANCE WITH PROGRAM RULES OF THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION; PROVIDING FOR FUNDING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5393 appears in the Resolution and Ordinance records of the City of Longview.

- E. Consider a Resolution authorizing the purchase of heavy duty shelving for the new Police Department building via the City's purchasing agreement with the local government purchasing cooperative National Intergovernmental Purchasing Alliance d/b/a Omnia Partners –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of a Resolution authorizing the purchase of heavy duty shelving for the new Police Department building. We recommend that the City purchase this shelving through Omnia Partners, a Local Government purchasing cooperative program. The equipment listed has been properly bid and by purchasing from this purchasing cooperative agreement we fulfill bidding requirements under Chapter 252 of the Local Government Code.

The total amount of the purchase is \$526,265.00.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF HEAVY DUTY SHELVING VIA THE CITY'S PURCHASING AGREEMENT WITH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE D/B/A OMNIA PARTNERS; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS

NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE BIDDING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5994 appears in the Resolution and Ordinance records of the City of Longview.

F. Consider approval of the following minutes: July 21, 2022 –

Angie Shepard, City Secretary was present and requested approval of the July 21st minutes.

MOTION: Council Member Ishihara made a motion to approve the consent agenda.

SECOND: Council Member Snoddy seconded the motion.

VOTE: The motion carried unanimously (7, 0).

VII. Budget Items

A. Consider a Resolution establishing city fees and charges for the Fiscal Year 2022-2023 –

Rolin McPhee, City Manager was present and requested the Council to consider the approval of a Resolution adopting the city fees and charges for the Fiscal Year 2022-2023.

MOTION: Council Member Ishihara made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, SPECIFYING CITY FEES AND CHARGES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS CONDUCTED IN STRICT COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE SEVERABILITY OF THE PROVISIONS HEREOF; AND ESTABLISHING AN EFFECTIVE DATE.

SECOND: Council Member Gamboa seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 5995 and appears in the Resolution and Ordinance records of the City of Longview

B. PUBLIC HEARING ON PROPOSED BUDGET. A public hearing will be held to consider the proposed FY2022-2023 Budget –

Angela Coen, Director of Finance stated the Texas Government Code requires that a Municipality hold a public hearing on the proposed fiscal budget. This is the required hearing.

The vote to adopt the FY2022-2023 proposed budget will be considered immediately after this item on Thursday, August 25, 2022, at 5:30 PM.

The public hearing was declared open.

There were no citizens in the audience to speak on this matter.

The public hearing was declared closed.

C. Consider an Ordinance adopting the Fiscal Year 2022-2023 Annual Operating Budget and appropriating said funds –

Rolin McPhee, City Manager was present and requested the Council to consider the approval of an Ordinance adopting the 2022-2023 Annual Operating Budget for the City of Longview.

MOTION: Council Member Ishihara made a motion the following Ordinance be approved:

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2022-2023 EXPENDITURES BY THE CITY OF LONGVIEW, TEXAS; APPROPRIATING FUNDS FROM VARIOUS REVENUE SOURCES AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS IN ACCORDANCE WITH SAID BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE SEVERABILITY OF THE PROVISIONS HEREOF; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Snoddy seconded the motion.

VOTE:	Council Member Carpenter	Yes
	Council Member Snoddy	Yes
	Council Member Wade	Yes
	Council Member Ishihara	Yes
	Council Member Gamboa	Yes
	Council Member Pirtle	Yes
	Mayor Mack	Yes

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 4387 and appears in the Resolution and Ordinance records of the City of Longview

D. PUBLIC HEARING ON PROPOSED TAX RATE. A public hearing will be held to consider the proposed Fiscal Year 2022-2023 Tax Rate (the City Council will vote on the tax rate on Thursday, August 24, 2022 at 5:30 PM in the City Hall Council Chambers at 300 W. Cotton Street, Longview Texas –

Angela Coen, Director of Finance stated in accordance with the Texas Tax Code Sec. 26.05(b) the adoption of a budget that will require raising more revenue from property taxes than

in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.

The public hearing was declared open.

There were no citizens in the audience to speak on this matter.

The public hearing was declared closed.

E. Consider a motion to ratify the property tax revenue increase reflected in the fiscal year 2022–2023 Budget –

Angela Coen, Director of Finance requested a motion to ratify the property tax revenue. When a budget will raise more revenue from property taxes than the prior year, a separate vote of the governing body to ratify the revenue increase reflected in the budget is required by the Local Government code. This budget will raise more revenue of approximately \$6,650,908. This increase will be utilized for both debt services and maintenance and operations.

Council Member Ishihara: “I move to ratify the property tax revenue increase reflected in the fiscal year 2022-2023 budget.”

SECOND: Council Member Wade seconded the motion.

VOTE:	Council Member Carpenter	Yes
	Council Member Snoddy	Yes
	Council Member Wade	Yes
	Council Member Ishihara	Yes
	Council Member Gamboa	Yes
	Council Member Pirtle	Yes
	Mayor Mack	Yes

VOTE: The motion carried unanimously (7, 0).

F. Consider an Ordinance adopting the 2022 tax rate and levying said rate –

Angela Coen, Director of Finance was present and requested the Council to consider the approval of an Ordinance adopting the 2022 tax rate and levying said rate:

MOTION: Council Member Wade made the following motion: "I move that the property tax rate increased by the adoption of a tax rate of 57.89 cents per one hundred dollar of valuation, which is effectively at 21.06 percent increase in the tax rate.

AN ORDINANCE FIXING THE RATE AND LEVYING THE TAXES FOR THE YEAR 2022 IN AND FOR THE CITY OF LONGVIEW, TEXAS; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND ESTABLISHING AN EFFECTIVE DATE.

SECOND: Council Member Ishihara seconded the motion.

VOTE:	Council Member Carpenter	Yes
	Council Member Snoddy	Yes
	Council Member Wade	Yes
	Council Member Ishihara	Yes
	Council Member Gamboa	Yes
	Council Member Pirtle	Yes
	Mayor Mack	Yes

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 4388 and appears in the Resolution and Ordinance records of the City of Longview

VIII. Items of Community Interest

IX. Adjourn

The meeting was adjourned at 6:14 p.m.

[seal]

Angie Shepard



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City Secretary