



FOR OFFICE USE ONLY	
Residential	<input type="checkbox"/>
Commercial	<input type="checkbox"/>
Customer Service Agent: _____	

**APPLICATION FOR WATER UTILITY SERVICE**  
(Please print legibly.)

**SECTION 1 APPLICANT INFORMATION**

Applicant: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

Service Address: \_\_\_\_\_ Service Date Requested: \_\_\_\_\_

Mailing/Billing Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Telephone: \_\_\_\_\_ "Courtesy Call" Phone: \_\_\_\_\_

*(If you desire, a courtesy phone call will be made to you as an additional reminder if your account become past due to help avoid an interruption of your utility service. [Local phone numbers only])*

Residential Garbage Service Number of extra carts, Garbage: \_\_\_\_\_ Recycle \_\_\_\_\_  
*(Your once per week garbage service includes one regular trash cart and one recycle cart. Extra carts: [95 gal.]: \$5/mo. garbage; \$3/mo. recycle)*

**SECTION 2 JOINT APPLICANT INFORMATION**

Joint Applicant: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION 3 RENTING/LEASING INFORMATION**

Landlord/Agent: \_\_\_\_\_ Landlord's Phone: \_\_\_\_\_

*(A copy of your lease or rental agreement letter may be required to verify your occupancy or service address.)*

**SECTION 4 COMMERCIAL/BUSINESS ACCOUNT INFORMATION**

Business Name: \_\_\_\_\_

Requesting Commercial Garbage:      Yes                      No      Number of extra carts, Garbage: \_\_\_\_\_ Recycle \_\_\_\_\_

*(If yes, your once per week commercial garbage service includes one regular trash cart and one recycle cart. For extra carts, please indicate above: [95 gal.] \$7.50/mo. garbage; \$5/mo. recycle.)*

**Ready Access to Utility Service Equipment:** Inasmuch as **Longview City Ordinance Sec. 106-37** states that it is unlawful for any person to prevent ready access to City water system equipment in any way; it shall be unlawful for any person to park a vehicle in such a way as to obstruct ready access by authorized City personnel to a City water meter or utility service. Any vehicle parked to obstruct ready access to water system equipment will be towed away at the expense of the owner or person in charge of the vehicle.

**Personal Identifying Information for Account Purposes:** In keeping with the **FTC Red Flags Rule**, the applicant for water utility service must provide the required personal identifying information, either in person, over the phone or on line when opening, transferring or closing a utility account. This information is subject to verification by the City and any use of false information shall be grounds for denial, suspension and or termination of service. Inasmuch as the customer is responsible for all water going through the meter, the customer must either close the account or authorize another person to terminate utility service on their behalf.

## RETAIL WATER SERVICE AGREEMENT

**I. PURPOSE.** The **CITY OF LONGVIEW WATER UTILITIES DEPARTMENT** ("Water System") is responsible for protecting the drinking water supply from contamination or pollution which could result from improper system construction or configuration on the retail connection owner's side of the meter. The purpose of this service agreement is to notify each WATER CUSTOMER ("Customer") of the restrictions which are in place to provide this protection. The Water System enforces these restrictions to ensure the public health and welfare. Each retail Customer must sign this agreement before the Water System will begin service. In addition, when service to an existing retail connection has been suspended or terminated, the Water System will not re-establish service unless it has a signed copy of this agreement.

**II. RESTRICTIONS.** The following unacceptable practices are prohibited by State regulations.

A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.

B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure zone backflow prevention device.

C. No connection which allows water to be returned to the public drinking water supply is permitted.

D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.

E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

**III. SERVICE AGREEMENT.** The following are the terms of the service agreement between the Water System and \_\_\_\_\_ (the Customer).

A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System,

B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours.

C. The Water System shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic re-inspection.

D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises,

E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.

**IV. ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

## V. STATEMENT OF AGREEMENT

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE READ CAREFULLY:** By submitting this application, I agree to the above statements and acknowledge that all information I have provided is true and correct. By signing this application, I certify that I have read and understand all of the information regarding this Application for Water Utility Service, which includes the Retail Water Service Agreement, and agree to these terms and conditions.