



BUILDING CERTIFICATE OF OCCUPANCY APPLICATION

CITY OF LONGVIEW

(PLEASE PRINT)

ADDRESS TO BE INSPECTED: _____

APPLICANT'S NAME: _____

NEW BUSINESS NAME: _____

BUSINESS USE: _____
(STATE SPECIFICALLY WHAT BUSINESS WILL BE USED FOR)

PREVIOUS USE OF BUILDING: _____

SQUARE FOOTAGE: _____ CURRENTLY OCCUPIED?: YES NO

NUMBER / PARKING SPACES: _____ PRIVATE CLUB?: YES NO

NUMBER OF SEATS: _____ OUTSIDE STORAGE?: YES NO

- CLEAN UP FOR SHOW (ELECTRICAL INSPECTION / NO BUSINESS OCCUPANCY)
- OCCUPY (AS A BUSINESS)

In order to facilitate inspection we request a representative of the business to meet inspector at location.

REPRESENTATIVE CONTACT NAME: _____

REPRESENTATIVE CELL PHONE NUMBER: _____

APPLICANTS PRINTED NAME: _____

APPLICANT'S PHONE NUMBER: _____

APPLICANT'S SIGNATURE: _____

DATE AVAILABLE FOR INSPECTION: _____ AM: _____ PM: _____

**IF YOUR BUSINESS IS A RESTAURANT, PRIVATE CLUB, CHURCH OR DAYCARE YOU WILL BE REQUIRED TO PROVIDE A SEATING AND FLOOR PLAN WHICH DEPICTS THE ACCURATE SQUARE FOOTAGE OF LEASE SPACE / BUILDING.
ALL APPLICATIONS MUST SUBMIT PARKING SITE PLAN SHOWING DUMPSTER**

NOTICE: Ordinance #3456 Customer Service Survey of all premises for cross connections of the Potable Water System along with all required backflow protection devices with current test reports, may be required. Under TCEQ the property owner/ person in control is responsible for furnishing all protection of the Potable Water.