

SITE ZONING VERIFICATION LETTER

Planning and Zoning

Name of Property Owner: _____

Current Business Name and Type: _____

Address of Subject Property: _____

Legal Description: _____

(Lot, Block, and Subdivision or Abstract, Survey, Tract and Section)

Please provide information of the person the letter should be sent to:

Name: _____

Address: _____

Phone number: _____

E-mail Address: _____

Please provide information of the person that the letter will be addressed to:

Name: _____

Address: _____

Phone number: _____

E-mail Address: _____

Below is a list of information that we can provide, if applicable. Please check all boxes that apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Zoning | <input type="checkbox"/> Certificate of Occupancies | <input type="checkbox"/> May the building be rebuilt |
| <input type="checkbox"/> Adjacent Zoning | <input type="checkbox"/> Variances | |
| <input type="checkbox"/> Overlay District | <input type="checkbox"/> Copy of site plans | |
| <input type="checkbox"/> Use permitted by Right | <input type="checkbox"/> Any open violations | |

There will be a \$50.00 fee for each site zoning verification letter due upon receipt of the request.

Please mail all request to:

City of Longview
 Attn: Planning and Zoning
 P.O. Box 1952
 Longview, Texas 75606

FOR OFFICE USE ONLY	
APPLICATION FEE:	\$50.00
PERMIT NO:	_____