

Kindle OverDrive Instructions



For Kindle format eBooks on your **Kindle Touch, Keyboard, or Paperwhite.**

Things to know:

- You may check out **5** books at a time.
- Books check out for **14** days. You may return books early.
- You may put **3** books on hold by entering your email by **Place a Hold.**
- You may **renew** items within the last 3 days of the checkout period as long as there are no holds on the item.
- **No overdue fees.** Books check in automatically on due date.
- **Your account must be current and in good standing.** If your account is blocked, please call circulation desk at 903-237-1351

Is our OverDrive catalog missing an author, title, or series? Make a **recommendation** on the OverDrive site.

If you need help with OverDrive, please contact Elissa Breitenstein with your question(s) or to set up an appointment at:

Phone: 903-237-1288

Email: ebreitenstein@longview.lib.tx.us

You may check out **Kindle** format eBooks.

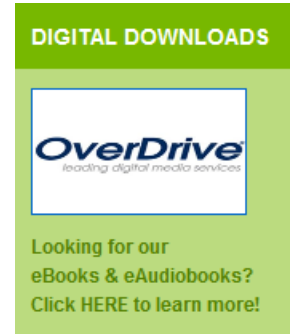
The Experimental browser of these Kindles does not support the OverDrive catalog page.

A computer or laptop is required to browse the OverDrive page and to plug your Kindle into to download the eBooks.

New! The eBooks can be sent by Wi-Fi if your device uses Wi-Fi (not 3G).

To browse for books:

1) On the web browser on **your computer or laptop**, go to the Longview Public Library webpage at <http://library.longviewtexas.gov>
Click the **OverDrive** icon box on the right side of page.



2) Sign in using your Longview Public Library card and password.
Click **Sign In** at top right side of page.



3) Type Longview in the box, click on the **Longview Public Library** that appears.

To sign in, please type your library's name and select it from the list.

Longview Public Library

Remember my login information on this device.

Reset

4) Enter your **entire library card number** (without any spaces) and password then click **Sign In**.

(Your library card must be up-to-date with no fines.)

To sign in, please type your library's name and select it from the list.

Longview Public Library

Reset

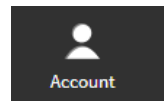
Remember my login information on this device.

Library card number
2615000956568

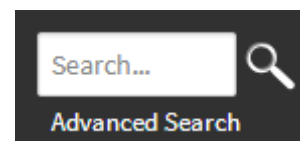
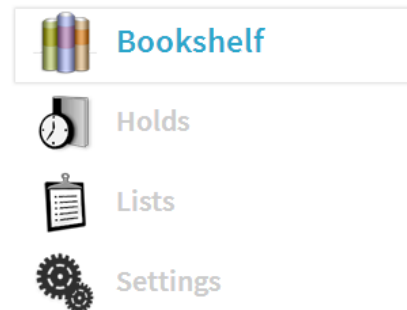
PIN
....

Sign In

5) You may click on the person icon to open your **Account** page.



Bookshelf - books checked out
Holds – books waiting for
Lists – wish lists and recommendations



6) To search for a book, enter author, title, or series name in the Search box on the right and click the magnifying glass.

You can also do an **Advanced Search** to find Kindle format books.

* _____

Author/Creator _____

Added to site: All Dates

All Subjects

Kindle Book

All Languages

All Publishers

All Awards

Show me:

My library's collection

Only titles with copies available

Additional titles to recommend

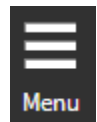
Search

Put an asterisk in the Title box to find all titles

Select Kindle Format

Select "Only titles with copies available"

7) To browse by genre, click the **Menu** icon with three bars.



eBook Fiction	eBook Nonfiction	Audiobook Fiction	Audiobook Nonfiction
All Fiction	All Nonfiction	All Fiction	All Nonfiction
Historical Fiction	Biography & Autobiography	Drama	Biography & Autobiography
Literature	Cooking & Food	Historical Fiction	History
Mystery & Suspense	History	Literature	Religion & Spirituality
View more...	View more...	View more...	View more...

8) Available books have a black book icon in the upper right corner of the book cover



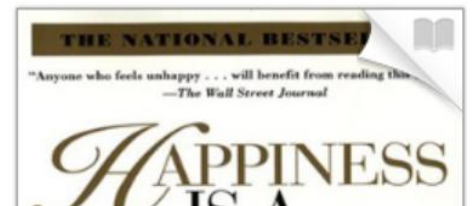
If the book you want is already checked out, the book icon in the right upper corner of the book cover is gray.



9) To show titles that are currently available, click **Only titles with copies available** in the **Show Me:** box. It removes all checked out titles from your search list.



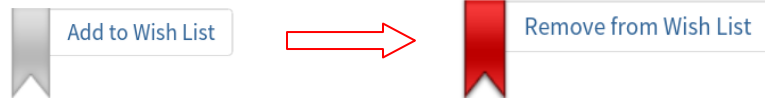
10) If the book you want is already checked out, (the book icon is gray), you may click the book cover, click **Place a Hold**, and enter your email twice. When the book becomes available, you will be sent an email. You will have three days to check it out.



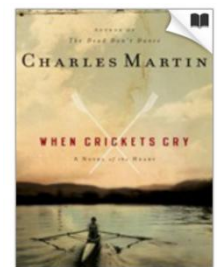
You may place holds on up to 3 titles.



You may click **Add to Wish List** for books you may wish to read in the future.

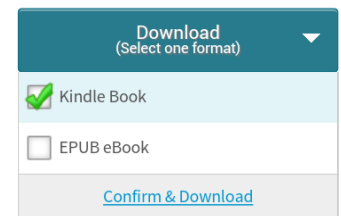


11) To select the book, click on the cover. Click **Borrow**.

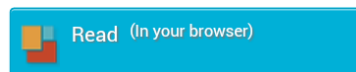


When Crickets Cry
Charles Martin

12) Click **Download**. Then select **Kindle**. Then click **Confirm & Download**.



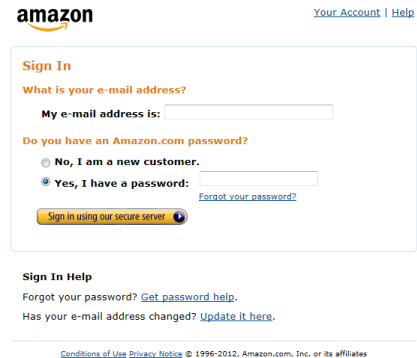
The default lending period is 14 days. Books automatically check back in. No overdues 😊. You will be given the option to **renew** during the last three days of checkout.



13) Click **Download**.

14) An Amazon.com page will open.

If you are not already signed into Amazon.com, **sign in** with your email and password, and then go back to the **OverDrive** page and click **Download** again.



15) Amazon.com will open, displaying your book. Make sure your Kindle is selected under **Deliver to:**. Click **Get library book**.

Get Your Digital Library Loan



Abraham Lincoln: Vampire Hunter [Kindle Edition]

Seth Grahame-Smith (Author)

- Digital library books require an active Wi-Fi connection for wireless delivery to a Kindle device. Library books will not be delivered via your Kindle's 3G connection.
- Kindle automatically backs up all of your notes and highlights. If you choose to purchase the book at a later date from the Kindle Store or check it out again, all your notes and highlights will be preserved.

Expiration Date: February 22, 2013

You may end your Library Loan early by visiting [Manage Your Kindle](#) and choosing "Return This Book" or return the book now by clicking below.

Return Book



If you have changed your mind, you may click **Return Book**.

16) If your Kindle uses Wi-Fi, just deliver the library to your device.

If you have a 3G connection (older Kindles) click **Download now** to download your ebook.



17) A Download box will appear, depending on your operating system. If it is a gray one in the middle of screen, click **Save file** and

Thanks, City!

You should be prompted to open or save the file immediately. If the prompt d



Select **Save File**, then click **OK**



OK. The book will be located in the **Documents** folder.

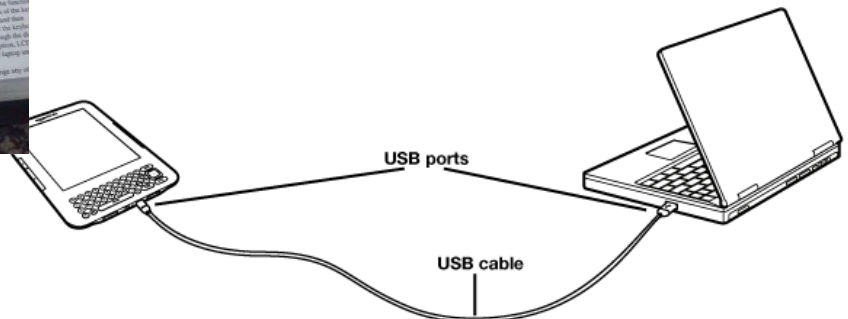
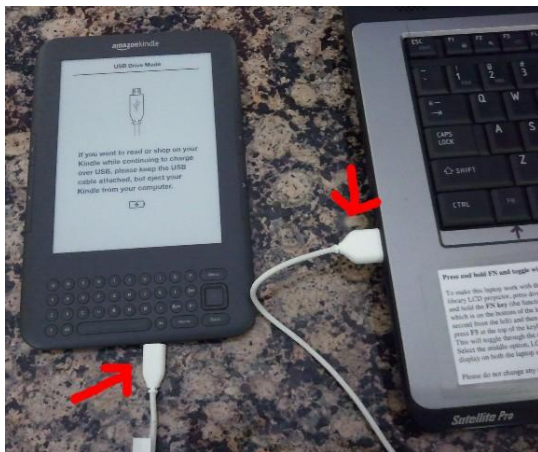
If the pop-up box is a yellow one across the bottom of your screen, click the black triangle next to **Save** and select, **Save as** and save the file to your **Desktop**. Click **Save**.



18) The ebook will be saved on your computer's Desktop. It may look like a book, a blank page, or as to the right.



19) Connect your Kindle to your computer with the USB cable--the cable you use to charge your Kindle by plugging it into the wall. Just remove the wall plug portion.

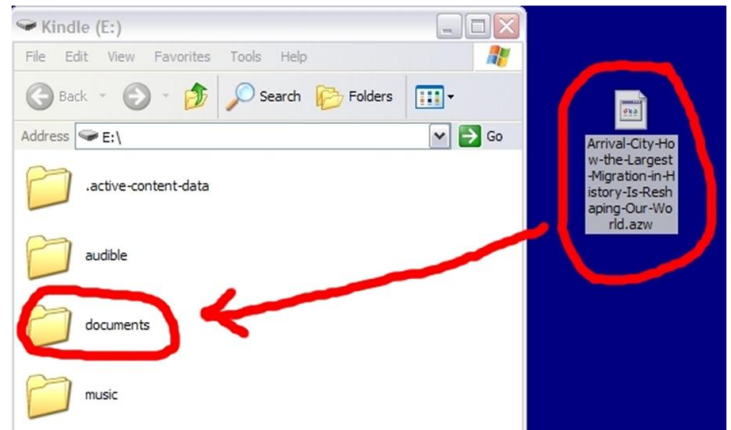


20) An Auto Play box will appear.

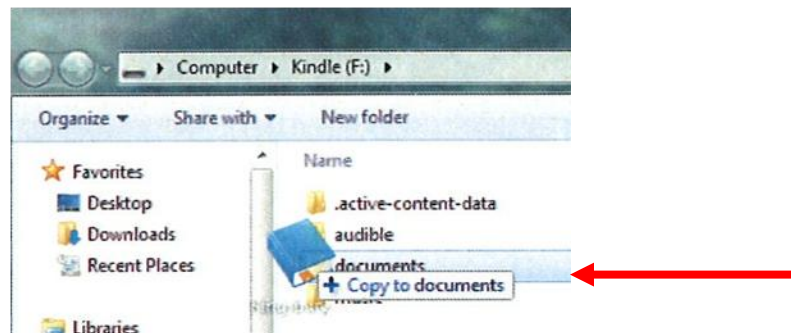
Click **Open to view files**.



21) Move your mouse over the book icon to highlight it. Drag the ebook into the **documents folder** on your Kindle by holding down the left mouse button while the arrow is over the book icon and moving the mouse to on top of the documents folder.

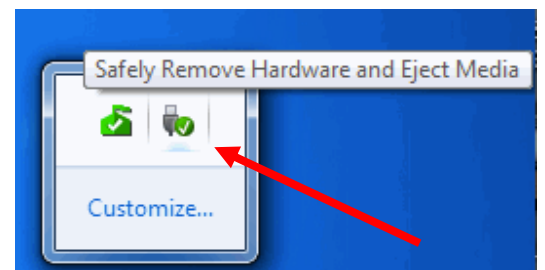


22) + **Copy to documents** will appear next to the cover when you are over the documents file. Let go of the mouse button to transfer the book. Close that window by click the **red X**.



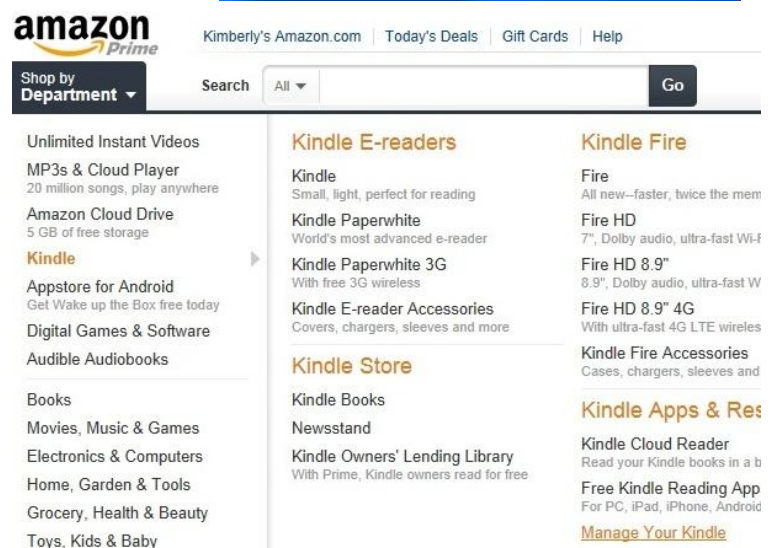
23) **Eject** your Kindle from your computer before unplugging the USB cable.

On the bottom task bar of your computer, find the gray USB icon with a green check mark (or similar icon). Click the **icon**. Click **Eject Amazon Kindle**. Then unplug the USB cord.



24) The transferred eBook will be on your **Home** screen.

25) You can return ebooks early.



Go to **Amazon.com**.

Hover your mouse over **Kindle**

Click **Manage Your Kindle**

26) Under **Manage your Kindle**, checked out Library ebooks are marked **borrowed**. Click **Actions**, then **Return this book**. Answer **Yes**. The book's status will change to **loan expired**. The book will remain in the list until you click **Actions** again and click **Delete this book**. Answer **Yes**.

Your Kindle Library

View: OR

Showing 1 - 15 of 94 items

Title	Author	Date	Actions...
Heist Society borrowed	Carter, Ally	August 5, 2013	
What To Do When There's Too Much To Do: Reduce Tasks, Increase Results, and Save 90 Minutes a Day borrowed	Stack, Laura	August 5, 2013	
Holiday Candies and Cakes (Delicious Mini Book)	Kessler, June	July 3, 2013	

- › Deliver to my...
- › Purchase this book
- › Clear furthest page read...
- › Return this book

The ebook will remain on your Kindle after the **Expires on** date but you will not be able to open it. It will remain on your device until you delete it.