IPHONE/IPAD

Things to know:

Your library account must be up to date and in good standing. If your account is blocked, please call the circulation desk at 903-237-1351. If you need help with CloudLibrary, please contact Cesareo Salazar or a staff member with your question(s) at:

      Phone: 903-237-1351 or 903-237-1288

      Email: csalazar@longviewtexas.gov

Customers are currently limited to a checkout total of 5 items per card/account.
eBooks & eAudiobooks checkout for 3 weeks. Books check in automatically on the due date.
No late fees.

    • Returning a title will free up a slot for a new download.

    • Titles can be checked out as many times as you'd like, as long as there are no pending holds on the item.

    • Titles can be streamed from your device using WiFi connection, or downloaded to device for use when not on WiFi. Downloaded titles are subject to the available storage space of your device.

App Installation:

1. Search for Cloud Library in your App Store and tap "**Get**" to begin downloading the app.
2. After the app has been downloaded and you open the app, you will see a short summary of what you can do on the CloudLibrary app. Tap on "**Get Started**".
3. Select your Country, State/Region, and Library.
4. Accept the terms and conditions.
5. Enter your library card number (no spaces) and the pin/password associated with your library card.
6. You will be prompted to your Home screen where you will see your library at the top of the screen. Below you will see a series of tabs which include: **Home**, **My Books**, **Search**, and **Account**.

My books:

1. In the "**My Books**" tab you will see a series of tabs which include: **Current**, **History**, **Holds**, and **Saved**.
2. In the **Current** tab, you will see your bookshelf where you can read items currently checked and also return items if needed.
3. In the **History** Tab, you will see the list of items you have checked out previously.
4. In the **Holds** tab, you will see the list of items that you currently have a hold request on.
5. In the **Saved** tab, any items that you tapped on the "**Save for Later**" will appear here.

Search:

1. To begin searching, tap on the "**Search**" icon. At the top of your screen you will see the search bar where you can find items by title, author, or keywords. You can also set your favorites by selecting the **Favorites** tab and selecting your preferences.
2. After searching and entering your choice, you will see all the titles available. Titles will have a headphone symbol indicating that it is an eAudiobook.
    (Narrow your search by tapping on the filter icon in the top right corner on your screen and adding filters)
3. To check out items, tap on the cover of the item. Next, you will see "**Borrow**", "**Save for Later**", and a summary of the item.
4. Tap "**Borrow**" to check the item out and then you have the option to begin reading.

Account:

1. Here you will be able to view any library card associated with your CloudLibrary account.
2. **Library Details** will show you which library you are associated with, the location of the library, the country, and your library card number.
3. The **Notifications** tab is where you can turn on or off if you would like to receive notifications to your device and/or email.
4. The **Cellular Data Usage** will allow you to choose if you would like to use your own internet connection when you are not connected to a WiFi signal.
5. In the **Reader eBook Settings** you can choose if you would like to disable your device lock when reading and also if you would like for the app to automatically open borrowed books.
6. In **Analytics Data**, CloudLibrary uses analytic tools to collect anonymous usage data to help improve the application. No personally identifiable information will be collected. You may opt out by unchecking this preference.
7. In the **Help and Support** tab you can find different methods of help to resolve any questions or concerns that you may have.
    To access this from your desktop computer go to: Yourcloudlibrary.com
    Click "Support" in the top right menu.
8. In the **About** tab you can find information about CloudLibrary.
9. The **Log out** button is located here.